

**BOROUGH OF WIND GAP  
545 East West Street  
WIND GAP, PA 18091  
610-863-7288  
FAX 610-863-1011**

The Council meeting of the Borough of Wind Gap on Tuesday May 22, 2018, was called to order at 7:00 p.m. by Council President Alex Cortezzo III, at which time he reminded those present that the meeting was being recorded. In attendance were Councilmen: Dave Hess, David Valley, Mike McNamara, David Manzo, and Jeff Yob. Also in attendance were Mayor Mitchell D. Mogilski, Sr., Borough Solicitor Ronold Karasek, Borough Engineer Brian Pysker and Borough Administrator Louise Firestone. Absent was Councilman Kerry Gassler.

**PUBLIC COMMENT**

No one appeared before Council.

**APPROVAL OF MINUTES**

**On motion** by Dave Valley to approve the May 7, 2018 minutes and seconded by Dave Manzo. In favor: D. Hess, D. Manzo, M. McNamara, D. Valley. Abstained: A. Cortezzo, J. Yob. Motion carried 4–0–2.

**NEW BUSINESS**

1. East First Street – dedicated Borough Street (Liquid Fuels) - Brian Pysker explained that when a developer purchase property to build a subdivision there, a road is created that will eventually be turned over to the municipality. Once the development is done, the municipality inspects the road to determine if it is built to Borough standards, then the developer dedicates that road to the Borough. Brian will have to check with Attorney Karasek in the case of East First Street since the developer went bankrupt prior to the completion of the development. Typically, the Borough would require a Deed of Dedication as part of the final plans from the developer. The Borough would notify PennDOT that a new road exists and PennDOT to inspect the road to give the final approval so the Borough can begin to collect liquid fuels.

The Street trees are all planted and we are currently choosing the street light.

**OLD BUSINESS**

1. Curbs – Alpha Ave /Fairview Ave - Jeff Yob explained that there are two stretches of curbing that has deteriorated where there is nothing above the macadam anymore on Alpha and Fairview. Jeff suggested that the Borough notify the home owners that the Borough will be doing a project and they have to bring their curb up to the proper height before the paving project. If the property owner does not complete the repairs would the Borough make the repairs and then Council will have to decide if they are going to bill them or place a lien on the property. Brian asked if Council wants him to assess the curbs or do they know which curbs are in need of replacement and what the criteria is to determine what is no good and needs replaced. Dave Manzo asked what the minimum amount of reveal needed in order to make the project a success. Brian explained that the project includes milling down along curb line and then placing the overlay back to the original height so the current height of the curb will remain the same. Brian added that with an overlay project replacing the curbing is not typically done.

2. Recoupment of Fire Company Costs and Expenses – This item was tabled.
3. Northampton County Gaming Funds - \$31,440 - Louise Firestone reported that Chief Mettin sent an e-mail to Plainfield, Pen Argyl, and Wind Gap kindly asking that the \$31,440 be forwarded to the Slate Belt Regional Police so they can purchase vehicles. They have been purchasing on the average two new vehicles a year and he thought if he gets this \$31,000 from each Municipality that would be three cars that could be purchased next year. Pen Argyl has indicated that their funds might be used for something else and Plainfield Township will discussing this topic at their next Township meeting. Dave Hess added that Chief Mettin is trying to keep the fleet of vehicles fairly up to date so we are not replacing 8 or 10 cars at a time. Jeff Yob said this is a great idea and a smart way to use this funding as long as it is unanimous. If we are going to use the money this way, all three of us would have to do so. Maybe we should write a letter of support and send it to Plainfield and Pen Argyl stating that we intend on doing this as long as we have unanimous support and hope that they cooperate in this effort.

**On motion** by Jeff Yob that Wind Gap Borough will commit the excess gaming funds to the Slate Belt Regional Police Department and write a letter of support that the Northampton County Gaming Funds in the amount of \$31,440 be used for new vehicles as long as all three communities match the funds and seconded by Dave Manzo. In favor: D. Manzo, M. McNamara, D. Valley, J. Yob, A. Cortezzo. Opposed: D. Hess. Motion passed 5-0-1.

Jeff Yob said that if for some reason the other communities do not join us, this will be put back on the agenda to determine if the Borough will put this money in a reserve account for an additional vehicle at a later date for the Slate Belt Regional Police Department. Louise said since this is grant money and she does not know how the grant will be administered and what the parameters are for spending the funds.

4. Gas Line – East West Street - Brian Pysher said he put in another call to UGI and he has not heard back as of yet. They were going to gather information and meet on site.
5. Removal of Hazardous Park Tree - Louise reported that our Street Department did take three trees down by the girl's ballfield. Rich Fox said there are an additional three by the girl's ballfield that need to be trimmed, two by the large pavilion that need to come down, a pine tree along the parking lot, and a tree by the basketball court that is completely dead. Rich recommends utilizing a tree service since he does not have the correct equipment to safely remove these trees. We are awaiting a proposal from Friendly Tree Service.
6. Nixle/Savvy Citizen App – Dave Hess reported that there is a meeting on Friday at 9:00 a.m. with Wind Gap, Pen Argyl, Plainfield, and Slate Belt Regional Police Department to look over Nixle and Savvy Citizen and come up with the best one.
7. Park Little League Concession Stand – Louise Firestone reported that the concession stand remains closed. There was a recommendation to form a committee of moms that would want to sit with members of Council to see what they can do. The shed up by the basketball courts was put there as a concession stand, but the WGAAA never utilized it as a concession stand. There have been comments about the water issue by the fieldhouse. The Borough did apply for grant funding as part of our DCNR grant application for the Master Plan. The walking trail would go right behind the concession stand and includes a remedy for the water issue.

**On motion** by Jeff Yob for Council to send a letter to the Wind Gap Athletic Association informing them that we are not going to pursue any remediation prior to the end of their season

this year. We will involve them in all ongoing discussions and seconded by Dave Valley. Roll call taken. Council agreed unanimously.

8. Zoning Amendments – Attorney Karasek reported that the Planning Commission approved of the proposed zoning amendments by approving the minutes at their May meeting. Copies will be forwarded to Council for review.

## **COMMITTEE REPORTS**

1. EMS – Dave Manzo reported that for April the Ambulance responded to 38 calls, 20 ALS, 16 BLS, 1 MVA, and 1 miscellaneous fire call. Total calls for the month of April were 123, and total year to date calls 597. Bryan Cole would like to come before Council to make a presentation.

2. Fire Co – Mike McNamara reported there was a Fire Company meeting last night and the firemen agreed to cook at the Jamboree on August 4<sup>th</sup>. They have complained that the firetrucks bring in dirt and mud when they are backed into the garage. They asked if the Borough would install stone at the entrance of the bay doors. Jeff said this is a big job, there is no quick fix. Alex said this is on the agenda of things to do at the building.

3. Regional Police – Dave Hess reported that the Slate Belt Regional Police responded to 601 call for service in April with 224 calls for Wind Gap.

The Department completed the current wave of Aggressive Driving detail, they made 80 traffic contacts resulting in 44 citations being issued, and 35 of those were issued for speeding.

Officers will take part in the May/June “Click It or Ticket” Mobilization from May 14 to June 3<sup>rd</sup>.

The Department acquired 6 up to date Cardiac Science AED’s for free from Bethlehem Township. They were not using these like new AED’S and we were able to acquire them and place them into service for fraction of the cost (batteries) of new.

The new Active Shooter Policy is in place, all officers were trained and tested on the policy.

4. Emergency Management – Jeff Yob reported the ongoing work for the County 2018 Hazard Mitigation Plan. Since we do not have a Resolution Adopting the 2013 Hazard Mitigation Plan, it was suggested that the Borough do this so we have it on record. A copy of the resolution will go to Attorney Karasek for changes.

5. Zoning – Deb Harbison reported that Tyrone Klump will be before the Zoning Committee early July for the 3<sup>rd</sup> and Washington Street Townhouses. Brian said a second review was done of the plan. There are still outstanding zoning issues that were not resolved the first time. They could not revise their plan to comply with zoning so now they will be back for their variances related to off street parking requirements.

Alex thanked everyone for coming together for the Zoning meeting last month.

6. Planning – Dave Manzo reported that Albanese & Grimes, Water Street Project, will be before the Planning Commission on June 14<sup>th</sup>. At the May 3<sup>rd</sup> meeting the Nolf property was in discussion. No action at this time. John Goffredo had questions on how the project could be approved, he was informed to go to zoning.

7. Municipal Authority – Jeff Yob reported their meeting is scheduled for tomorrow evening. Alex reported that he did attend the meeting last month, there are still 2 outstanding issues. Communications lines should now be more open.
8. Streets – Jeff Yob reported that the Brian said the bids are due by mid-month meeting. The street workers doing small projects along with cleaning up in the park. They did notice that there are no speed limit signs on Lehigh Avenue from West Street to 3<sup>rd</sup> Street. There is one sign heading south at 5<sup>th</sup> Street. Before Rich buys signs we need to know what the speed limit is. Attorney Karasek will check to see what speed limit would be enforceable for that area. The new Street Worker is working out well.
9. Park – David Valley reported Summer Sounds Concert sponsorships are above average. He commends the three members that worked on this, Joan Valley, Deb and Louise.
10. Tipping Fees – Louise is still in the process of making arrangements for a meeting between Waste Management and Council. Dave Manzo requested that the committee provide a presentation to Council prior to that meeting.
11. C.O.G. – Mayor Mogilski reported that we were presented with certificates. On May 18, 2018, he attended the open house for the Salvation Army. He was impressed with the amount of services that they provide, which is similar to what Families First provides.
12. Slate Belt Rising – Dave Valley reported that he attended the Landlord Training Program. They sent out around 300 invitations, 13 completed the course. There was good information that landlords need to know. A copy of the course material will be in the office should anyone be interested.
13. Technology – Louise reported that she has two proposals. She will review and have a recommendation for the next meeting.
14. Borough 125 Anniversary – Louise reported that the Newsletter should be in everyone's mail this week. We are asking for donations or loans of any historical memorabilia that residents may have to put in our two new display cases. There were a lot of positive comments on the display cases in the Assembly Room during the elections and on what we are doing. A gentlemen came and showed us old pictures of Wind Gap, he gave us the disk so we can have picture make off of it. He also offered to run a slide program during the open house. Louise updated Council on the ongoing plans for food and activities. The Fire Company will set up a demonstration and the Ambulance might do blood pressure checks. Any ideas are welcomed. One of the main challenges is how much to prepare because of the unknown number who will attend. We could possibly send out postcards to get a RSVP for an idea on how many plan on attending. Jeff said the best thing with the food would be to do it on consignment.
- 15 Mayor's Report – Nothing to report.

## **ADJOURNMENT**

**On motion** by Dave Valley to adjourn the meeting of May 22, 2018. Council agreed unanimously. The meeting of May 22, 2019 adjourned at 8:17 p.m.

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Louise Firestone – Borough Administrator

