

**BOROUGH OF WIND GAP
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WIND GAP, PA 18091
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The Council meeting of the Borough of Wind Gap on Monday, May 2, 2022 was called to order at 7:00 p.m. by Council President George Hinton, at which time he reminded those present that the meeting was being recorded. In attendance were Council members David Hess, Steve Bender, David Manzo, Jeff Yob and Alex Cortezzo. Also, in attendance were Mayor Wesley J. Smith, Borough Solicitor Ronald Karasek, Borough Engineer Brian Pysher, and Borough Manager Louise Firestone. Absent was Councilman Patrick Webber.

PUBLIC COMMENT

1. Wind Gap Volunteer Fire Company came before Council to tell them that a new rescue engine was being purchased. Fire Chief Kyle Reinert and Assistant Chief Logan Kocher informed Council that the Fire Company plans on taking Engine 3511, the 1994 KME, out of service because it is being sold on Municibid. They stated it would take approximately two weeks until they get through driver training on the new truck and then the insurance can be removed from Engine 3541, the 1995 Rescue, as it is being sold also.

On motion by Jeff Yob to add the new rescue engine to the insurance and seconded by Steve Bender. Roll call vote taken. In favor S. Bender, G. Hinton, D. Manzo, J. Yob. Opposed: A Cortezzo, D. Hess. Motioned carried: 4-2.

APPROVAL OF MINUTES

On motion by Dave Manzo to approve the April 19, 2022 minutes and seconded by Alex Cortezzo. Roll call vote taken. In favor: A. Cortezzo, G. Hinton, D. Manzo, S. Bender. Abstained: D. Hess, J. Yob. Motioned carried: 4-0-2.

APPROVAL OF EXPENSES

On motion by Jeff Yob to approve the expenses in the amount of \$37,903.30 and seconded by Alex Cortezzo. Roll call vote taken. Council agreed unanimously.

SOLICITOR'S REPORT

MEETINGS ATTENDED:

April 4, 2022 – attendance at regular monthly meeting of Borough Council.

April 7, 2022 – attendance at regular monthly meeting of Borough Planning Commission.

April 19, 2022 – attendance at regular mid-month meeting of Borough Council.

SUBDIVISION MATTERS: None

LAND DEVELOPMENT MATTERS:

Receipt, Review, and Administration of fully Executed Easement Agreement for Billboard Access and Maintenance re Venture Capital, Inc.-Relocation of Billboard-1036 S. Broadway.

Receipt, Review, and Administration of Revised Sketch Plan, Borough Engineer Review Letter and Six (6) Zoning/SALDO Waivers re Cosmo LD Plan-29 Mechanic Street.

ZONING AND OTHER LAND USE MATTERS:

Receipt, Review and Administration of Plainfield Responses to PennDOT Review Comments/Scoping Meeting Application re Road from Plainfield Township to North Broadway.

Preparation of Resolution for Retroactive Extension of the Term and Existence for Wind Gap Municipal Authority.

Receipt, Review and Administration of e-mail from Attorney K. Durso, Computer Search on County Website, Review of the PA Borough Code and Comprehensive Responsive e-mail to Attorney re Vacation of Streets/Alleys – Gassler property.

Receipt, Review and Administration of Site Plan, Borough Engineer Letter and Comprehensive Correspondence with Planning Commission Variance Recommendation re Albanese/614 S. Broadway Multi-Family Housing Plan.

DEVELOPMENTS ON OUTSTANDING LITIGATION: None

COURT DECISIONS ON BOROUGH CASES: None

MISCELLANEOUS:

E-mail to Attorney Ceraul (Bangor Borough Solicitor) re Potential Borough takeover of the Borough Municipal Authority.

Preparation of the Borough Planning Commission Meeting Agenda for April 7, 2022.

Preparation of the Borough Planning Commission Meeting Notes Mtg of April 7, 2022.

Preparation of Monthly Solicitor’s Report.

OUTSTANDING ITEMS:

Stop Sign Ordinance

Dog Park Ordinance

ENGINEER’S REPORT

Brian Pysher reported that he had a meeting with Rich Fox, Louise Firestone, and George Hinton to discuss the CDBG grant application for this year. They put together a cost estimate for a portion of West West Street in conjunction with the project that PA American Water Company is proposing. The borough will be making the application at the end of May and hopefully secure funding through CDBG for next year. Brian will be completing Male Road field work scheduled for this week in order to put together estimates for a grant application that includes funding for replacement of the Male Road bridge along with milling and paving Wind Gap’s portion of Male Road. Funding to offset the cost of repairs/replacement has to be planned for now so work can be done prior to all the additional anticipated truck traffic from the Green Knight Development and additional warehouses that are in the future for Bushkill Township. The surveyor is scheduled to go out this week and obtain all the information so we can put together a comprehensive quantity cost estimate and hopefully get applications out to secure additional funding. The paving at the intersection is in need and will be a significant project.

He has periodically been over with Rich, for the storm sewer on Lincoln Street. They are up at the intersection of Mechanic Street with some assistance from the Plainfield Township Street workers.

NEW BUSINESS

1. Award Lincoln Street Overlay Project - Brian Pysher reported that Mr. Frank Brooks, Northampton County Grants Administrator, was contacted regarding clarification of the advertising for this project. Mr. Brooks informed the borough that an addendum must be added to the bid package which includes the necessary wage information and all contractors must receive the addendum. The addendum was completed as required and provided to the contractor who had already received the specifications. Today was the award/due date, and only one bid was received and that was from Bracalente Construction for \$45,031.06. Brian recommended to Council that project for the Lincoln Street Overlay Project be awarded to Bracalente Construction.

On motion by Steve Bender to award the Lincoln Street Overlay Project to Bracalente Construction at a cost of \$45,031.06 and seconded by Dave Manzo. Roll call vote taken. Council agreed unanimously.

OLD BUSINESS

1. George Hinton reported that the office computer system is still not functioning properly so e-mails are not being received or sent. Council will be updated with progress on the office computer system.

2. George Hinton reported that the bridge inspector suggested that Wind Gap Borough post the weight restriction for the Male Road at the exit of JERC's property so as the drivers are exiting the warehouse property the weight restriction on the bridge is clearly visible. Brian Pysher added that after the ZOOM meeting with the bridge inspectors, it was noted that the more posted signs the better and these signs are to notify drivers for legal and/or illegal use. The inspectors acknowledged that the borough is currently in compliance with PennDOT regulations, but they are just suggesting that we add more.

ADJOURNMENT

On motion by Jeff Yob to adjourn the meeting of May 2, 2022. Council agreed unanimously. The meeting of May 2, 2022 adjourned at 7:23 p.m.

Louise Firestone, Borough Manager