**BOROUGH OF WIND GAP**
**545 East West Street**
**WIND GAP, PA 18091**
**610-863-7288**
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Wind Gap Borough Council meeting on Monday, May 4, 2026, was called to order at 6:00 p.m. by Council President George Hinton, at which time he reminded those present that the meeting was being recorded. In attendance were Council members: Mark Crossen, Patrick Webber, Dave Manzo, Joseph Romano and Danielle Weaver. Also in attendance were Mayor Heather Webber, Borough Solicitor Ronald Karasek, Borough Engineer Brian Pysher, and Borough Manager Louise Firestone. Absent was Councilman Jack Rissmiller.

**PUBLIC MEETING – Community Conversation About Zoning**
**Plan Slate Belt – Moderated by Hailstone Economic**

Steve Neratko and David Campbell, representing Hailstone Economic, came before Council with a presentation on the regional zoning changes for the Plan Slate Belt. Mr. Neratko and Mr. Campbell asked those present to review the handout and compile additional questions or comments for the next public meeting scheduled for later this year.

**PUBLIC COMMENT**

No Public Comment was heard at this time.

**APPROVAL OF MINUTES**

**On motion** by Dave Manzo to approve the April 6, 2026, minutes and seconded by Patrick Webber. Roll call vote taken. Motion carried unanimously.

**On motion** by Joseph Romano to approve the April 21, 2026, minutes and seconded by Patrick Webber. Roll call vote taken. Motion carried unanimously.

**APPROVAL OF EXPENSES**

**On motion** by Patrick Webber to approve the expenses in the amount of $40,689.23 and seconded by Dave Manzo. Roll call vote taken. Motion carried unanimously.

**SOLICITOR'S REPORT**

Attorney Karasek reported that he composed a letter and issued Orders of Court to the defendants regarding the 332 North Broadway matter. There are three addresses on record for the defendant, so the letter was sent to all three addresses to notify them of the decision that was entered into in the case.

Attorney Karasek reviewed the final revisions to the Land Development Improvement Agreement, Stormwater Agreement, and the Easement Agreement along North Broadway/512 for the Wawa Convenience Store land development and exchanged e-mails with Attorney Durso regarding all of the documents.
He prepared the ordinance for vehicles in the park for Council to review.
At the direction of Council, he sent an e-mail letter to Gilmore Associates regarding Male Road Bridge specifications.

**ENGINEER'S REPORT**

Brian Pysher met with Louise, Public Works Director, Mike Vishnesky and Mike Waldron from Acela Engineering to discuss the Borough's MS4 permitting. Mr. Waldron updated the group on what is going to be required as far as MS4 permitting goes forward. The group completed a physical tour of the different facilities to confirm what DEP would be looking for during their inspection. The DEP inspection is scheduled for this Wednesday.

Brian has received a draft of the bid specifications to go through and coordinate with Roman Jastrzebski, Gilmore Associates. Brian will prepare the detour route to go around the construction project and Gilmore Associates will include the detour route in the bid documents to include the signage. Brian will review the specifications and correspond with Roman regarding any changes or updates to the document.

Regarding the MS4 for Mike from Acella, the permitting is regarding water discharging ultimately to the stream. The Feds tell the State that they have to implement a program for monitoring the discharges, making sure there are no elicit discharges or any other kind that can be harmful. Sediment is the big issue with almost every municipality. Wind Gap Borough's issue is with sediment. Ultimately, we are going to have to build another rain garden similar to what is in the park down in the park area. In addition to that we are going to have to update certain inlets. As part of the Male Road project, we are replacing a couple of inlets there. He will revise his design.

**NEW BUSINESS**

1. Acceptance of Street Worker Joshua Sportelli Resignation Effective, April 5, 2026

**On motion** by Patrick Webber to accept the resignation of Street Worker Joshua Sportelli and seconded by Joe Romano. Roll call taken. Motion carried unanimously.

2. Triscari Website and Maintenance Proposal
   Proposal - $3,550.00 and Monthly Maintenance - $170.00

Mayor Webber reported that the borough currently utilizes Triscari for our website. She contacted Triscari to obtain a proposal to update the website, which includes making it ADA compliant, mobile friendly, and easier to navigate while still allowing the borough to post borough events on the site. Additionally, there will be a monthly maintenance fee to allow Triscari to handle keeping the site updated with any changes necessary on a regular basis.

**On motion** by Patrick Webber to approve the proposal submitted by Triscari at a cost of $3,550 to update the borough website with the monthly maintenance fee of $170 per month and seconded by Joe Romano. Roll call taken. In favor: D. Weaver, P. Webber, M. Crossen, G. Hinton, J. Romano. Opposed: D. Manzo. Motion carried: 5 -1.

3. Draft Ordinance Amending Borough Ordinance No. 410 Clarify and Include Additional Vehicles that are Prohibited in and at the Borough Park Premises

**On motion** by Danielle Weaver to approve the advertisement of Ordinance No. 519 and seconded by Dave Manzo. Roll call taken. Motion carried unanimously

4. Council Meeting Scheduled for Tuesday, May 19, 2026

**On motion** by Joseph Romano to cancel the May 19, 2026, Council meeting and seconded by Patrick Webber. Roll call taken. Motion carried unanimously.

5. Community Development Block Grant

**On motion** by Patrick Webber to authorize Louise Firestone to submit the application for the Community Development Block Grant with assistance from Brian Pysher and seconded by Dave Manzo. Roll call taken. Motion carried unanimously.

**OLD BUSINESS**

1. Male Road Bridge Superstructure Replacement and Pedestrian Improvement Escrow Agreement between Wind Gap Borough and CIVF VI – PA1M02, LLC

Louise Firestone said that when JERC developed the warehouse back on Male Road, the owner, CIVF VI Development Joint Venture, pledged $100,000 to be put into escrow to help offset the cost of the bridge. Unfortunately, the Escrow Agreement was never finalized and signed. Attorney Karasek once again reviewed the agreement and it appears to be in order with all the changes he requested.

**On motion** by Joseph Romano to execute the Escrow Agreement for the $100,000 pledge from CIVF VI Development Joint Venture and seconded by Patrick Webber. Roll call taken. Motion carried unanimously.

Council took a recess at 7:40 p.m. to allow a resident adequate time to arrive at the meeting and address Council.

The meeting reconvened at 7:51 p.m.

**PUBLIC COMMENT / QUESTIONS**

Slate Belt Regional Police Chief Hoadley introduced Gage Henn. Chief Hoadley explained that there was damage to the Wind Gap Borough recreation courts and Mr. Henn has taken responsibility. At this time, Mr. Henn would like an opportunity to apologize to the Borough.

Chief Hoadley said that it is up to Council as to how they would like this to be handled. Attorney Karasek said that Council can wait a month or two to figure out how they would like to proceed. George Hinton thanked Mr. Henn for attending the meeting and that Council will take this under advisement and consideration and will advise the Chief of any decision.

## ADJOURNMENT

**On motion** by Dave Manzo to adjourn the meeting of May 4, 2026. Council agreed unanimously. The meeting of May 4, 2026, adjourned at 7:59 p.m.

Louise Firestone

Louise Firestone, Borough Manager