

**BOROUGH OF WIND GAP
545 East West Street
WIND GAP, PA 18091
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Wind Gap Borough Council on Tuesday, January 17, 2023 was called to order at 7:00 p.m. by Council President George Hinton, at which time he reminded those present that the meeting was being recorded. In attendance were Council members Dave Hess, Steve Bender, David Manzo, and Alex Cortezzo. Also, in attendance were Mayor Wesley J. Smith, Borough Solicitor Ronald Karasek, Borough Engineer Brian Pysher, and Borough Manager Louise Firestone. Absent were Councilmen Jeff Yob and Patrick Webber.

PUBLIC COMMENT

1. A Wind Gap resident complained about the notification that he received for the January 4th Zoning Hearing Board meeting regarding the Verizon Cell Tower being proposed on Wind Gap Borough's Municipal Complex property. He felt that all the citizens of Wind Gap should have been made aware and notified individually about the cell tower.

APPROVAL OF MINUTES

On motion by Dave Manzo to approve the January 3, 2023, minutes and seconded by Alex Cortezzo. Roll call vote taken. In favor: S. Bender, A. Cortezzo, G. Hinton, D. Manzo. Abstained: D. Hess. Motion carried: 4 – 0 – 1.

NEW BUSINESS

1. Re-appointment of Linda Paynter to Planning Commission – 4-year term

On motion by Dave Manzo to re-appoint Linda Paynter to the Planning Commission for a four-year term and seconded by Steve Bender. Roll call vote taken. In favor: D. Hess, G. Hinton, D. Manzo, S. Bender. Opposed: A. Cortezzo. Motion carried: 4 - 1.

2. Appointment of Mike Laudano to Zoning Hearing Board – 3-year term.

On motion by Dave Manzo to appoint Michael Laudano to the Zoning hearing Board for a three-year term and seconded by Steve Bender. Roll call vote taken. In favor: D. Hess, G. Hinton, D. Manzo, S. Bender. Opposed: A. Cortezzo. Motion carried: 4 - 1.

OLD BUSINESS

1. Attorney Karasek reported that he received an e-mail from Attorney Ronald Corkery who represents the developer for the billboard on Route 33 along Male Road in the borough. The developer had proposed to move the billboard from the current location, but Attorney Corkery

submitted a copy of the Supreme Court Decision indicating that the billboard does not have to be moved and no Land Development Plan submission is required to allow the billboard to remain in the present location.

ZONING OFFICER'S REPORT

Zoning Officer, Suzanne Borzak, was not present and no written report was provided at this time.

COMMITTEE REPORTS

Steve Bender said that the Summer Sounds dates are incorrect on the report. Louise Firestone will review to verify that the correct dates are advertised.

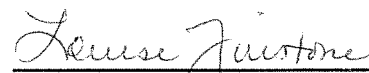
Steve Bender asked if the Borough was looking to purchase another Z-trac riding mower. Louise Firestone reported that there are currently two zero turn riding lawnmowers, but the street department would like to replace the oldest mower because of the wear and amount of hours on the motor. They suggest replacing the oldest mower by putting it out to bid on Municibid. This is just an item that was put on for discussion. Council had no questions at this time.

MAYOR SMITH REPORT

Mayor Smith reported that he had the opportunity to attend the grand opening of the SixTen Hair Salon at their new location at West West Street. It was well attended; he was there along with the Slate Belt Chamber. They took photos and got some good press for a local business in the borough. Nothing new for the Slate Belt Council of Governments (COG), there was no meeting in December. He will be in attendance for their next meeting on Wednesday, January 18th.

ADJOURNMENT

On motion by to adjourn the meeting of January 17, 2023. Council agreed unanimously. The meeting of January 17, 2023, adjourned at 7:15 p.m.



Louise Firestone, Borough Manager

JANUARY 17, 2023 MONTHLY REPORT

STREETS:

Meeting with Tyler Bartron, PA American Water (PAWC) – Jan 11, 2023

- Constitution Avenue Project – Stormwater / Street Paving
 - Request 1' clearance for pipe
 - PA American Water will inspect their valve box & evaluate condition
 - Will provide Borough with access to property at pump house for surveying
- Alpha Road – Line Painting
 - Line painting was outside scope of work for this 2022 project, but will inform whether PAWC will have funding to do line painting
- Male Road – Water Main Installation
 - Will be boring under wetlands on east side of Rt 33 and adjacent to new JERC Warehouse to install a water main (from Male Road south to behind bowling alley)
- East Second Street Water Main Project
 - This project has been re-scheduled for 2025-26
- CRG Warehouse Project – Water Service
 - To date, PA American Water has not been contacted by developer
 - If project approved – Extensive work for water main on North Broadway
- Alpha Road / Lehigh Avenue Intersection on Rt 512
 - PennDOT did not approve restoration of roadway created by a water main break in 2022 with bituminous material. PennDOT requires concrete base restoration which PA American Water has scheduled for April 2023
- Miscellaneous Items
 - Review of 2022 PA American Water hydrant painting project, installation of water line to WG Community Garden, proposal of hand hydrant for the Appalachian Trail parking lot.

FY 2022 Community Development Block Grant (CDBG) Award - **\$50,000**
For West West Street ADA Accessibility & Paving Project

PENDING ITEMS:

Meeting on East First St for placement of Street Light – B. Pysher to schedule meeting with Met Ed for location of existing wiring.
Funding from Gap View Estates Escrow

POLICE:

Slate Belt Regional Police Dept Lease Agreement with Plainfield Township
Revisions to the current lease agreement including sq. ft. amount in alignment with Colonial Regional Police Dept.

December Monthly Calls for Service – 382 Police Activities
Wind Gap – 124 Pen Argyl – 86 Plainfield Township – 172
Re-Accreditation was conducted week of January 9 and went extremely well
Swearing in of Officer Christopher Warning scheduled for Thurs. Jan 19, 2023

EMERGENCY MANAGEMENT:

December Emergency Management report:
12/14/2022- Completed course Initial Damage Reporting held at Northampton County.

12/27 through 12/30/2022- At the request of Northampton County EM AT&T placed a FirstNet deployable cell tower at Wind Gap Park due to multiple cell towers being down. I was on site from 1:00am-2:30am on 12/28/2022 when it arrived and at 9:00am on 12/30/2022 when it was removed.

Still To Be Ordered - 3 New Hand-Held Radios

WASTE MANAGEMENT:

2022 – Year to Date Tipping Fees Received = \$475,003.48
2000 – 2022 Total Tipping Fees Received = \$4,443,959.50

WIND GAP AMBULANCE:

2022 Year Total Calls – Wind Gap Boro = 512 / Monroe Cty = 227
Transports - 543
Response Times 2.4 Minutes Avg (from dispatch to responding)

FIRE COMPANY:

Fire Company Officer Elections were held in December 2022

PARK:

Quote from Hilltop Sales & Service, Inc. for:
John Deere Z950R ZTrak Lawnmower – CoStar price is \$14,436
Drain pipes installed below the basketball courts for water runoff.
Pickleball nets ordered
Planning meeting to discuss Park Master Site Plan projects for 2023 to be scheduled

2023 Summer Sounds Concert Schedule:
June 18 – Main Street Cruisers July 2 – TimeWhys
July 16 – Steel Creek July 30 – Joey and the T-Birds
August 13 – New Individuals August 27 – Last One Standing

Boy Scout Trail to Town Camporee:

2023 Dates = June 16, 17, 18, 2023

Meeting held on Monday, November 14- Troop Leader Joe Kondisko & Minsi Trails Council, Northampton District Representatives.

The three-day camping event has secured Fidelity Bank's Ice Cream truck, Dunkin Community Cruiser (free coffee/ice coffee) and PT Reptiles

NEXT Meeting Monday, February 13, 2023

WIND GAP MUNICIPAL AUTHORITY: - Meeting, Wednesday, December 28, 2022

- Mike Laudano submitted his resignation from the Board
- GKEDC put the water and electric bills into WGMA's name and currently is not maintaining a sufficient amount in the escrow account to pay the bills. WGMA giving GKEDC One month to rectify
- 2022 Budget Fee is \$11,600 plus \$90/hr for any additional work
- JERC requested their Certificate of Occupancy (CO) for 1/6/23
 - Plainfield Township will not give a CO for the building until WGMA's name is listed as the owner of the pump station – anticipates this in 1-2 weeks
- CRG still an issue regarding hooking up to either Wind Gap or Pen Argyl
- Proposal to purchase 5 or 6 Explosion Proof Lights for the Plant – estimate cost is \$3,000 to \$6,000

PLANNING:

February 2, 2023

CRG Services Management LLC

The overall project is the construction of industrial warehouses in Plainfield Township where a portion of an access road – Industrial Drive – is to be constructed in Wind Gap. Improvements in the Borough will consist of 3,600 feet of various size stormwater pipes, stormwater inlets, manholes and end walls, stormwater pipes, water main, retaining walls, 1950 lineal feet of a forty foot (40) wide road and right-of-way grading. No buildings are proposed in the Borough.

ZONING:

January 4, 2023 – Verizon Cell Tower Request Variance - Granted
S. Borzak - Proposed Zoning Ordinance Changes

PLAINFIELD TOWNSHIP:

701 North Broadway

- Accessory Use of an area for the purpose of parking and commercial outdoor storage associated with current principal use of the property "Recycling Processing Facility"

Consideration of Approval PC-2022-005- Grand Central Sanitary Landfill 910 W. Pennsylvania Avenue, Pen Argyl, PA 18072- Land Development Application resubmission (waiver requests) • Application Received: April 26, 2022 • Expires: January 31, 2023; extension requested to 3/31/23

OFFICE/BUILDING:

Meeting with G. Hinton, S. Bender, R. Fox, B. Pyscher, L. Firestone to discuss the MS4 Draft documents as presented by Acela Architects & Engineers. Follow-up meeting to be held with Acela in attendance to further discuss Action Plan and Public Meeting.

Meeting with Representatives of Fidelity Bank to discuss Borough financial needs, including on-line payments of Borough fees. Follow-up meeting to be scheduled.

FINANCIALS: – Balances as of December 31, 2022:

General Funds:	\$47,828.06	2022 INTEREST = \$65.44
Money Market Funds:	\$579,489.87	2022 INTEREST = \$2,403.97
Capital Reserve Funds:	\$1,760,897.56 (\$665,104.39 – Sale of Borough Properties)	2022 INTEREST = \$4,185.66
State Liquid Fuels Funds:	Current Balance = \$154,434.90 (Allocation Based on 9.36 miles / Population of 2720)	2022 INTEREST = \$2,120.00

BOROUGH PROPERTIES:

Municipal building garage – Hendershot Doors replaced Photo Cells, Cable, Torsion Spring on Ambulance Door #2 and Fire Door #2

FYI – ASSEMBLY ROOM Occupancy Load is 62 people

UGI – Installed gas line on Thursday, January 12 and Monday, January 16, 2023.

SLATE BELT RISING:

DCED has approved funding for Six (6) more years for the Program
CALV hired Brian Fenstermaker as new Director for Slate Belt Rising

SLATE BELT COUNCIL OF GOVERNMENT (SBCOG):

Friday, March 24 – One Day Training Session for QUES 550 Camera System
A rental fee will be charged to rent the system

MISCELLANEOUS:

2022 Borough Audit Scheduled for Wednesday, Feb 1 and Thursday, Feb 2, 2023

Insurance **CREDIT** for 1992 Simon-Duplex Ladder Truck = \$550.00

RESULT of Worker's Compensation Audit additional premium - \$3,366