

**BOROUGH OF WIND GAP
29 MECHANIC STREET
WIND GAP, PA 18091
863-7288
FAX 863-1011**

The Council meeting of the Borough of Wind Gap on Tuesday, May 20, 2014, was called to order at 7:30 p.m. by Council President, George Hinton, at which time he reminded those present that the meeting was being recorded. In attendance were Councilmen: David Valley, Tony Curcio, Joe Weaver and Dave Hess. Also in attendance were Mayor James Shoemaker, Borough Solicitor Ronold Karasek, Borough Engineer Brian Pysher and Borough Administrator Louise Firestone. Absent were Councilmen Jon Faust and Kerry Gassler.

PUBLIC COMMENT

1. Devon O'Connor, 473 Deerfield Drive, Nazareth. Devon informed Council that she is trying to organize a 5K and Fun Run fundraiser in honor of her friend, Christie, who passed from lymphoma on February 22, 2014. It will be called "Boots Stomping for Christie". She hopes to raise money and awareness to offset bills for the Lymphoma Society. She is looking at possible dates of Saturday, August 23, 30 or September 7, 2014 at Wind Gap Park. George informed her that the Borough keeps a calendar of events for the Park and it would have to be checked in order to offer her an open date. If the race will be going through Plainfield Township, she should make them aware of her race plans also. She provided Council with a copy of the planned race route.

APPROVAL OF MINUTES

On motion by Tony Curcio to approve the minutes of the May 5, 2014 Council meeting and seconded by Dave Valley. Roll call vote taken. Motion carried unanimously.

COMMITTEE REPORTS

1. EMS – Kerry Gassler was absent. Joe had nothing to report.
2. Fire Company – Jon Faust was absent.
3. Zoning – Tony Curcio reported that the Zoning Hearing Board received no new applications, so no meeting will be held in June.
4. Planning – George Hinton reported that Muschlitz re-submitted new plans for his development on East West Street, but he is unsure if a planning meeting will be held in June.
5. Municipal Authority – Joe Weaver reported that he was unable to attend the meeting, but he did receive notes from the meeting as follows. The Authority approved payment of bills in the amount of \$21,389.71, they averaged .764 million gallons per day for the month of March. Terry meet with Turkey Hill regarding their grease trap. Chapter 94 report was submitted to the DEP. The planning and design is moving forward for the North Broadway sewer replacement project is moving forward. Spanky's Car Wash is moving forward in monitoring their discharge flow rate. Ted's Used Cars is interested in purchasing the old Gally's Restaurant property and they in the early design stage for that property. Linda Nittle resigned as Secretary and Roger Bet became the Authority Secretary.

6. Streets – Jon Faust was absent. George reported that the Street Department took delivery on the new roller. The Car Show was held on the park and Rich reported that the upper portion of the park is in good shape, but the lower part is not. Rich made Council aware that he will be on vacation next week. When he returns, discussions will have to take place regarding a plan for making repairs on the lower part of Alpha Road.

7. Police - Mayor Shoemaker reported that the Police Department responded to 119 calls for the month of April, 5 animal complaints, 7 motor vehicle accidents were investigated, they issued 15 traffic citations and 1 parking ticket. The 2013 cruiser had body work performed due to a minor accident. Officer Flad attended a one day training seminar sponsored by the Pennsylvania Department of Agriculture including topics such as the PA Dog Law.

8. Park – David Valley reported that the Easter Egg Hunt was very successful. The Summer Sounds Concert schedule has been set: June 15 - the Vintage Experiment, June 22 - the Headliners, July 6 - Phat Boys, July 20 - Desire, August 3 - King Henry, August 17 - Crazy Hearts, August 30 - Steel Creek. The Park Board plans on collecting at the King Henry, Desire and Steel Creek concerts because typically those bands have a good following. The Park Board held their annual clean up day and there were many volunteers who showed up to help. David thanked Rich for his assistance in preparing for the day. The board discussed the lighting at the park, the lower number of bookings for the pavilions at the park and the dog ordinance establishing a dog park. David asked if Council could give their input and suggestion regarding the dog park. Joe stated that he understood that to establish a dog park, a metes and bounds would have to be done for the strip of land by the apartments. Attorney Karasek confirmed that he has drafted a dog park ordinance, but was waiting for the metes and bounds for the designated property. David stated there is a concern from the neighbors about that location because it is a wet area and there could be potential drainage issues. The other question that needs answered is who will maintain/clean up the area. He requested a lot more of the details be discussed and decided prior to approving a dog ordinance. George added that there are unknown questions and answers about how the park/s will be policed with the new forming regional police department.

Brian Pysher arrived at 7:58 p.m.

David asked if a police report was completed for the vandalism at the park. Rich stated that any minor damage is repaired and included on his monthly park report to Council and the Park Board. George stated that the company who was hired to install the security cameras at the new municipal building indicated that new technology allows for remote cameras on the same system. He recommends that at some point, the Park Board look at upgrading the cameras in the park with cameras that can actually identify a person and connect those cameras into the same security system the Borough is in installing at the new building.

9. 911 – Tony Curcio had nothing to report.

10. Tipping Fees - Tony Curcio reported that the Borough received a check in the amount of \$37,254.93 for the first quarter 2014. Total funds are \$439,203.23.

11. Municipal Building – George Hinton asked Council to stop by the building to look at all the work that has be completed to date. The sheetrock has all be hung and inspected, they are starting to spackle today, with completion by next week, mid-week. At that time, they will be ready to begin painting. The camera installers were there today and began pulling the wires throughout the building. He has a meeting with the carpet installer tomorrow to review the flooring plans. The Fire Company

has volunteered to paint their side of the building upstairs. The kitchenette cabinets have been installed and the appliances have been ordered for the Ambulance quarters. Brian reported that the ceiling tiles is in the process of getting pricing on the tiles, main beams, and cross beams. The CO sensors were just ordered today for the garage. There will be two sensors in the garage, when they sense the carbon monoxide from the trucks they will automatically turn on the fan. The exhaust fans have been ordered and expected to be delivered in a couple weeks. SuperHeat should be back for one day this week as they are working in between another large job. The units have been installed, the ductwork is in upstairs, but they still have to set the outside units. George reported that the frames are being powdered coated and should be done by Friday. The doors have to be hand painted because of the Styrofoam on the inside of the door and that can't be heated with powdered coating.

12. Regional Police – Dave Hess reported that the article was released to the press regarding the new Chief of the Regional Police Department. The new Chief has asked that his name not become public until he settles a couple small issues with his current employer in regard to officially notifying them of his intent to leave them. The new Chief is in the process of fact finding and compiling inventory of the three current departments' assets. There will be a public Meet and Greet within the next month and that meeting will be advertised. The Chief is working and being compensated hourly based on what his salary will be, but as a private contractor.

13. Park Master Plan – Joe Weaver reported that he has been in touch with DCNR, Project Manager, Ashley Rebert. Ashley has asked that if Joe is going to be the contact for this project he be designated local project coordinator, if not all the communications will have to go thru the office and Louise (currently the project coordinator). Ashley stated that a written notification must be mailed to her indicating that Joe has been appointed on Borough letterhead. Joe outlined the qualifications of the local project coordinator.

On motion by David Valley to appoint Joe Weaver as the Project Coordinator for the Park Master Plan and seconded by Tony Curcio. Roll call vote taken. Motion carried unanimously.

MAYOR'S REPORT

Mayor Shoemaker reported that the Slate Belt COG will meet on May 28, 2014 at 7:00 p.m. at the Slate Belt COG office, everyone is welcome to attend. The streets have been swept clean of stones and debris. The street department has begun patching holes, if you want to report a pothole please contact the Borough Office of the Street Department Office. The Mayor reported that the banner program has been a huge success, the first phase 53 banners were purchased. He is in the process of gathering the list of names for a second banner order. He anticipates placing an order for twenty or more banners. The Mayor awarded the Slate Belt Relay for Life campaign a Public Service Citation on behalf of himself, Borough Council and the citizens of Wind Gap. The race was rained out Friday night, so the opening ceremony was held on Saturday morning at 9:00 a.m. The Mayor had a prior commitment, so Councilman Joe Weaver presented the citation on behalf of the Mayor and stated that the event drew an excellent turnout.

NEW BUSINESS

1. Slate Belt Regional Police Department - Release of Start-up Check. Dave explained that the Slate Belt Regional Police Department is now a legal entity and a checking account will be opened. Originally, the amount to be used as "start-up" money was to be \$5,000. At the commission's last meeting they discussed asking for \$10,000 from each of the three municipalities. This money will be used to get the department started as in legal fees, maintenance fees and other payments necessary.

On motion by Dave Hess to release \$10,000 to the Slate Belt Regional Police Department in order to open a checking account and seconded by David Valley. Roll call vote taken. Motion carried unanimously.

2. WG Floodplain Ordinance Update/Floodplain Ordinance Special Meeting. Attorney Karasek explained that he has a model ordinance from Leslie Rhoades. He suggested Council establishing a date and time to hold a special meeting. The deadline for enactment of a floodplain ordinance is July 16, 2014. Joe asked what the consequences would be if the ordinance was not adopted. Mr. Karasek explained that the Borough and the residents would not be eligible for any FEMA or PEMA money in the event that there would be any disaster and the citizens would not be eligible for any flood insurance. Council agreed that they will hold a special meeting prior to their regular monthly meeting on Monday, June 2, 2014 at 6:00 p.m. Attorney Karasek will send the advertisement to the Express Times.

3. Community Wide Yard Sale - July 11, 12, 13, 2014.

On motion by Tony Curcio to hold the Community Wide Yard Sale on Friday, July 11, Saturday, July 12 and Sunday, July 13, 2014 and seconded by Joe Weaver. Roll call vote taken. Motion carried unanimously.

OLD BUSINESS

1. Slate Belt Community Partnership Representatives. George asked if anyone on Council would be interested in sitting on the board for the SBPCP, which meets once a month. David volunteered along with George on the committee. George stated that Lucy Flinn expressed interest as an associate.

2. Traffic Signal at Lehigh & Alpha - Signal Service Quotation (\$6,027)

On motion by Tony Curcio to approve the quote from Signal Services of \$6,027 to repair the Traffic Signal at the intersection of Lehigh & Alpha and seconded by Dave Hess. Roll call vote taken. Motion carried unanimously.

3. Borough Real Estate. George asked Council to begin thinking about how they will approach putting the properties up for sale. Potentially, the move into the new building could be in the next two months. David asked if there are any provisions to put the tax office in the new building. He stated that there have been concerns expressed about accessibility to the tax collector's house and her working hours. George stated that Council could ask individual residents' opinions and then this suggestion could be put on the agenda for the June mid-month meeting for Council to discuss.

4. Part-time Administrative Assistant. Tony, George and Louise met and the advertisement will be in the paper this week.

5. 2003 Crown Vic. Joe reported that the third highest bidder for \$800 has not responded to date, but he has two more days.

On motion by David Valley that if the 3rd bidder does not answer, the 2003 Crown Vic will be taken off E-Bay and sold to Robert Matlock in the amount of \$400 and seconded by Tony Curcio. Roll call vote taken. Motion carried unanimously.

On motion by Tony Curcio to adjourn the meeting of May 20, 2014. Council agreed unanimously. The meeting of May 20, 2014 adjourned at 8:41 p.m.

Louise Firestone, Borough Administrator