

**BOROUGH OF WIND GAP
29 MECHANIC STREET
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The Council meeting of the Borough of Wind Gap on Monday, April 7, 2014, was called to order at 7:30 p.m. by Council President George Hinton. In attendance were Councilmen: Jon Faust, Dave Valley, Kerry Gassler, Tony Curcio, Joe Weaver and Dave Hess. Also in attendance were Mayor James Shoemaker, Borough Solicitor Ronold Karasek, Borough Engineer Brian Pysher and Borough Administrator Louise Firestone.

PUBLIC COMMENT

1. Gayle Steinmetz, 68 Wood Street, Wind Gap. Gayle asked for an update on the no parking ordinance. Attorney Karasek stated that the ordinance has been completed and is ready for advertisement. Unfortunately, since Council is meeting this month on the fourth Tuesday, he will not be at the April 22, 2014 due to other meeting obligations. He stated that ordinance is fairly straightforward with no parking on the north side of Wood Street and no parking allowed on Mountain Alley.

On motion by Kerry Gassler to authorize Attorney Karasek to advertise Proposed Ordinance 485 - No Parking on Wood Street or Mountain Alley for the April 22, 2014 meeting and seconded by Jon Faust. Roll call vote taken. Motion carried unanimously.

APPROVAL OF MINUTES

On motion by Tony Curcio to approve the meeting minutes of March 18, 2014 and seconded by Dave Valley. Roll call vote taken. Motion carried unanimously.

APPROVAL OF EXPENSES

On motion by Kerry Gassler to approve the expenses in the amount of \$28,014.86 and seconded by Dave Hess. Roll call vote taken.

SOLICITOR'S REPORT

Ron Karasek reported that the majority of time last month was spent on the Slate Belt Regional Police Charter Agreement. Unfortunately, he did not complete a monthly solicitor's report, but asked if there were any questions. There were no questions for Attorney Karasek.

ENGINEER'S REPORT

Brian Pysher reported on the progress at the new Municipal Building. SuperHeat was at the building today to demo the existing A/C units so the street workers could move ahead with pouring the concrete. The sidewalks have been formed in the front of the building, which will be poured this week.

He has been working on obtaining quotes from HVAC contractors. He contacted four contractors, two contractors were not even interested in providing a quote and the two that did quote were: Hannaberry - \$24,997, SuperHeat - \$17,250. He is getting quotes for all the HVAC equipment.

Tyco roughed in all the wires for the fire alarm system. Jason Keenhold was there this past weekend to continue with the electrical work. Frontier installed two lines specifically designated for the fire alarm. Tyco will be scheduled to come back once the drop ceilings have been installed to complete the job. The committee is moving ahead with flooring pricing.

Brian had a survey crew in the alley behind Lehigh where the sinkhole is located. It has been determined that at this time, the sinkhole is completely on private property. He will be sending a letter to the property owner to inform them of their obligation in accordance with the nuisance ordinance.

Dave Valley asked about the proposed shed in the Park. Brian informed him that any non-residential building has to have Labor and Industry approval even a pre-fabricated structure. Joe will get the specifications of the shed tomorrow night at the park board meeting. Brian asked that he be contacted if he is to submit the permit application to L&I.

NEW BUSINESS

1. Traffic Signal - Rt 512 & Alpha Road. Signal Service provided the Borough with a quote to install two new video detection cameras - one for each side of Alpha Road. The southbound loop has failed and it is possible that the northbound loop will fail due to pavement failure. George stated that this traffic light is not included in the grant that was obtained to upgrade the timing of the traffic lights in the Borough. Dave Hess suggested looking at getting a quote for an emitter.

2. Split Rail Fencing. Rich went around the Borough (Center, West, Park, etc.) and counted the split rail fencing that needs replaced at the headwalls. The quote does not include labor only materials.

3. Park - Tree Removal. Rich asked if the park board had decided having a tree plan. As previously suggested, a plan would include tree removal and tree replacement. Brian added that the plan is necessary because several trees in the park have died should be cut down. He suggested getting an arborist and/or a tree trimming service to evaluate the trees as soon as possible. George asked Dave and Joe to include this on their list to discuss at tomorrow's park board meeting. Dave Valley asked if there could be more police driving by the park especially between 4:00 p.m. to 8:00 p.m. Joe added that he has noticed that the police have increased their presence since the weather has warmed up.

OLD BUSINESS

1. Mr. Ambrose stated that his lane is a private lane and he has a right-of-way agreement, but asked if Council could assist with the neighbors. Brian replied that the Borough's obligation stops at Mountain Alley. He asked if Mr. Ambrose had a survey done because this is a civil issue between neighbors. Mr. Ambrose has the ability go through the proper legal channels. Mr. Karasek stated that this appears to be a civil matter and he has every right to retain a lawyer. A lawyer would check all deeds and read the easement agreement.

2. Kerry Gassler asked for an update on the garbage issue on 347 Alpha Road, Wind Gap. Chief Armitage and Brian have been notified that a hearing will take place on April 16, 2014. When Brian sent out the original enforcement notice, the resident pleaded not guilty so the hearing had to be set. He sent another enforcement notice about the vehicles and there was a vehicle in violation so they were cited for that vehicle.

3. Dave Valley reported that Barry would be replacing all the facing and structure on the Welcome Sign at the top of the hill. He anticipates doing the work in the middle of May.

EXECUTIVE SESSION

Council adjourned for an Executive Session to discuss a personnel matter at 8:03 p.m. Council reconvened at 8:10 p.m. George informed those present that Council discussed a raise for Louise.

On motion by Tony Curcio to increase the Borough Administrator's hourly rate by \$1.00, retro back to January 1, 2014 and seconded by David Valley. Roll call vote taken. Motion carried unanimously.

George stated that the weekly building committee meeting has been moved from Thursdays to Wednesdays at 4:00 p.m. at the new building.

George reminded those present that the next Council meeting is Tuesday, April 22, 2014 at 7:30 p.m.

On motion by Tony Curcio to adjourn the meeting of April 7, 2014. Council agreed unanimously.

The meeting of April 7, 2014 adjourned at 8:12 p.m.

Louise Firestone, Borough Administrator