

**BOROUGH OF WIND GAP
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The Council meeting of the Borough of Wind Gap on Tuesday, October 18, 2011, was called to order at 7:30 p.m. by Councilman Kerry Gassler, at which time he reminded those present that the meeting was being recorded. In attendance were Councilmen: Dave Hess, Joe Weaver and Tony Curcio. Also in attendance were Mayor James M. Shoemaker, Borough Solicitor Ronold Karasek, and Borough Administrator Louise Firestone. Absent were Councilmen Scott Parsons, George Hinton and John Maher.

PUBLIC COMMENT

1. Alex Cortezzo, 809 South Broadway, Wind Gap. Alex asked if Council had any information regarding the project moving forward adjacent to his property. Ron Karasek stated that he had previously sent correspondence to Council regarding Gibraltar's Letter of Credit and how it could possibly be affected by Act 46 which was intended to help the economy by permitting developers to extend their permits to July 2013. Ron explained that Brian Pysker tried to resolve the issues amicably, but that does not appear to be working.

On motion by Dave Hess to call in the Bond based on recommendation of the Borough Engineer and the dollar amount provided to the Borough Solicitor and seconded by Tony Curcio. Roll call vote taken. Motion carried unanimously.

Kerry asked Louise to contact Brian tomorrow.

2. Christine Serfass, 34B Eighth Street and Shannon Williams, 34C Eighth Street, Wind Gap. They explained that they are having a major bed bug problem and their landlord is not helping them with the problem. They have contacted Representative Hahn; the Attorney General's Office and was advised that they must contact their local municipality. They contacted the Borough office and were informed that the Borough does not have a property maintenance code at this time. Christine introduced her son, visibly showing the bites on his arms and neck. Shannon presented Council with a picture of her daughter that showed her swollen eye caused by bed bug bites. The residents received a letter explaining that the property would be professionally exterminated, only to find out that the chemicals were purchased at a local dollar store. Christine contacted a professional company and received a quote of \$1,275 per unit for extermination. Kerry explained that the Borough does not have a maintenance code because it covers more than just bed bugs. He stated that he knows Keenhold personally and will speak to him to encourage him to act on this problem. Dave Hess stated that he will see the father in the morning and will also mention to him about this issue.

COMMITTEE REPORTS

1. EMS – Kerry Gassler reported the Ambulance Corps had 63 trips in August for a total of 532 trips this year. The total number of trips this year is ahead of last year.

2. Fire Co. – Dave Hess reported that the Fire Company took a vote and adopted the new by-laws. He will provide a copy of the by-laws to Ron Karasek so that Council can move forward with the new Fire Company ordinance. He asked for the title to the car used by the Fire Company as they are

once again considering donating the car. The Fire Company does not want to participate in the demolition and removal of the floor at the firehouse.

3. Zoning – Tony Curcio reported that no Zoning Hearing Board will be held in November.

4. Planning - Scott Parsons was absent. Ron Karasek reported that the Planning Commission will have to meet to discuss the proposed zoning changes. Ron will follow-up with the Lehigh Valley Planning Commission this week.

5. Municipal Authority – John Maher was absent.

6. Streets – George Hinton and John Maher were absent. Dave Hess had nothing to report.

7. Police – Mayor Shoemaker reported that the Police responded to 129 calls in the month of September, seven animal complaints, and five motor vehicle accidents and issued twelve traffic citations. The newly hired full-time police officer is waiting for the uniforms that were ordered. Kerry asked if the police were going to just order standard uniforms to avoid the delays that occur while having to wait for special order uniforms. The Mayor stated that he will discuss this with the Chief.

8. Park – Joe Weaver reported that the Park Board met on October 4, 2011 and passed several motions to purchase items and make repairs in the park.

On motion by Joe Weaver to approve Josh's Tree Service to cut trees in the park at a cost of \$1,025 and seconded by Tony Curcio. Roll call vote taken. Motion carried unanimously.

On motion by Joe Weaver to replace a swing in the kids park at a cost of Not-to-Exceed \$1,500 and seconded by Tony Curcio. Roll call vote taken. Motion carried unanimously.

On motion by Joe Weaver to purchase two benches at a cost of \$750 each, two trash cans at a cost of \$395 each at a cost of Not-to-Exceed \$3,000 and seconded by Tony Curcio. Roll call vote taken. Motion carried unanimously.

Joe stated that the 2012 budget numbers will be forwarded along with the "wish list" will be forwarded to Louise.

9. 911 - Tony Curcio asked if the 911 frequency letters have been signed. Louise will provide Tony with a copy of the agreements when they are signed.

10. Tipping Fees - Tony Curcio reported that the Borough received a check for \$41,075.29 for the quarterly tipping fees from Waste Management. Tony stated that the spreadsheet has been updated. The tonnage has increased from last year.

11. Building Finance Committee – There was nothing to report.

MAYOR'S REPORT

Mayor Shoemaker reported that the Slate Belt Council of Governments will meet on October 26, 2011. The annual membership dues will remain at \$1,400. There will be discussion regarding intermunicipal cooperation specifically dealing with police departments. The annual tree lighting ceremony is scheduled for Sunday, November 27, 2011 from 3:00 p.m. – 6:00 p.m. at the Wind Gap American Legion. The new lights will be put up in early November. He has received complaints regarding speeding on Third Street and has increased police presence in an attempt to slow cars. Tony asked if North Lehigh could be patrolled more as the vehicles speed from the monument out to the end of town.

APPROVAL OF MINUTES

On motion by Joe Weaver to approve the meeting minutes of October 3, 2011 and seconded by Dave Hess. Roll call vote taken. Motion carried unanimously.

NEW BUSINESS

1. Personnel issues. Ron Karasek asked if Council could convene for an Executive Session to discuss personnel issues. Kerry stated at the end of this meeting.

OLD BUSINESS

1. Street Opening Ordinance 475. Ron stated that the ordinance has been duly advertised and is ready for adoption. He added that a resolution will have to be adopted establishing the fee schedule and according to Section 8 of the ordinance an application must be created.

On motion by Joe Weaver to adopt Street Opening Ordinance 475 and seconded by Tony Curcio. Roll call vote taken. Motion carried unanimously.

Kerry asked if the fee schedule could be completed for the next meeting. Ron stated that Brian Pysher would have to provide the necessary information for the fees to be established.

2. GIS – Professional Services. Kerry stated that since John Maher was not in attendance this item could be placed on the agenda for the November 7, 2011 meeting.

3. Lights. Dave Hess reported that he met with Lucy Flinn to discuss how the committee will acknowledge donations made toward the purchase of the poinsettia lights. He suggested that one sign be made stating all the businesses that sponsored the lights. He asked Council to consider this idea. The businesses will be acknowledged in the Borough newsletter and on the Borough website.

EXECUTIVE SESSION

Council adjourned to Executive Session at 8:10 p.m. to discuss personnel matters. Council reconvened at 8:15 p.m. Kerry informed those present that no action would be taken at this time.

On motion by Tony Curcio to adjourn the meeting of October 18, 2011. Council agreed unanimously.

The meeting of October 18, 2011 adjourned at 8:15 p.m.

Louise Firestone, Borough Administrator