

**BOROUGH OF WIND GAP
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EXECUTIVE SESSION

The Council met from 6:30 p.m. to 7:30 p.m. for Executive Session at Wind Gap Borough Hall.

The Council meeting of the Borough of Wind Gap on Monday, June 6th, 2011, was called to order at 7:30 p.m. by Council President Scott Parsons, at which time he reminded those present that the meeting was being recorded. In attendance were Councilpersons: Tony Curcio, Kerry Gassler, Dave Hess, George Hinton, John Maher, and Joe Weaver. Also in attendance were Mayor James Shoemaker., Borough Solicitor Ronold Karasek, Borough Engineer Brian Pysher, and Borough Administrator Louise Firestone.

Scott Parsons reported that Borough Council was in Executive Session to discuss personnel issues and at this time no action will be taken.

PUBLIC COMMENT

1. Mr. John Daley represented the Green Knight Economic Development Corporation Board of Directors and presented some of the successful applicants with a check of their awarded grant amount. Mr. Daley commented that overall more than \$130,000 was being awarded in grants.
2. Mrs. Evan Maher questioned the progress adopting property maintenance. Mr. Pysher stated that the committee has reviewed Bangor and Pen Argyl's ordinances to help them begin to draft something up for Wind Gap. Mr. Rick Fisher is the Property Maintenance Official in Bangor and the property maintenance committee will set up a meeting with him on Thursday at 4pm to accelerate the process.
3. Lorraine Rusher requested an updated status of the Bus Shelters. Mr. Pysher stated that he and Louise met with the bus shelter representative, Jason, on Thursday June 2nd, 2011 regarding placement of the bus shelters. Also, Ms. Rusher stated that perhaps the Park Board should take over the small park (Roberti Property) if the Borough can't maintain it.
4. Pat Sutter presented a written request to Council to pass a resolution or Ordinance that allows the Tax Collector to charge a \$5.00 per bill fee to supply tax amounts to Mortgage Companies or any other office if the original bill is not supplied by the home owner. Also, she requested that a resolution or ordinance be passed to charge \$15.00 for a Tax Certification. She stated that these fees are in line or less than some other Tax Collectors charge. In addition, Ms. Sutter commented about the overgrown weeds at the Seitz (Jim) property. Chief Armitage stated that an enforcement notice was just sent out, and there is a process that must be followed. Brian Pysher gave Ms. Sutter the phone number for Mr. Seitz if she elected to call him regarding compliance to the weed ordinance and his property.
5. Mr. Richard Keenhold questioned the zoning officer and her communication by letter and phone regarding the zoning change on North Broadway to the property owner, Mr. Miller. Mr. Keenhold was told by the Zoning Officer (Ms. Plank), the Alternate Zoning Officer (Mr. Pysher), and the Borough Solicitor (Mr. Karasek) that process is standard procedure for zoning changes.

APPROVAL OF EXPENSES

On motion by Tony Curcio to approve Borough expenses in the amount of \$27,754.36 and seconded by Kerry Gassler. Roll call vote taken. Motion carried unanimously.

Vote 7-0 in favor.

SOLICITOR'S REPORT

Ron Karasek presented his written monthly Solicitor's report for the month of May, 2011 and stated that May produced a lighter load, therefore, the expenses are under one thousand (\$1000.) dollars.

ENGINEER'S REPORT

Brian Pysher mentioned placing a bus shelter on Kerry Gassler's property and needing an easement beside the concrete pad. Mr. Karasek recommended including the meets and bounds in the survey field work for future owners of the property. A simple easement can be drawn up and signed by both parties (Mr. Gassler and the Borough).

Mr. Pysher stated he met with Muschlitz today regarding the park project and they noticed the tennis courts have some cracks in them. Muschlitz said he can mill out the cracks and patch them for a little add on to expenses.

Dave Hess mentioned about the no trucks allowed on Lehigh, Mr. Pysher stated that he would mark that down and look into it.

NEW BUSINESS

NAPER Development, Inc. Preliminary/Final Subdivision Plan. The plan's waivers and conditional approval were signed by the applicant's Engineer, Art Swallow. The waivers and conditional approval were recommended by the Planning Commission.

On motion by George Hinton and seconded by Tony Curcio, Council approved SALDO waivers for plan scale size (402A1) and plan size of sheets (402A4) for Conditional Plan Approval. Roll call vote taken. Motion carried unanimously. Vote 7-0 in favor.

On motion by Tony Curcio and seconded by Kerry Gassler, Council approved the NAPER Development Conditional Preliminary/Final Plan dated April 7th, 2011. Roll call vote taken. Motion carried unanimously. Vote 7-0 in favor.

Kerry Gassler questioned when the last set of minutes were approved, the last set of minutes he has is from March 7th. He stated that he missed the last 2 meetings and has no knowledge of what was going on from those meetings. **On motion** by Kerry Gassler, and seconded by Dave Hess that minutes be approved from each meeting at the next scheduled meeting. Roll call vote taken. All in favor, except George Hinton who opposed the motion. Motion carried 6-1.

On motion by Joe Weaver, and seconded by John Maher that Ron Karasek review the Tax Collector's fee request and draft up a resolution for Council to review. Roll call vote taken. Motion carried unanimously. Vote 7-0 in favor.

OLD BUSINESS

Kerry Gassler was questioning the energy provider and energy use analysis through the C.O.G. Mr. Parsons stated that he thought Louise may have attended a meeting or two regarding energy use. He also stated that the Borough will look into it again.

Dave Hess mentioned that several months ago the Fire Company brought up ordinance #81 containing outdated information. The fire company sent a copy to Ron Karasek for review. According to Jeff Yob, Mr. Karasek recommended abolishing the ordinance. Mr. Parsons stated that everyone will get a copy of ordinance #81 to review and discuss at the next meeting.

Dave Hess questioned rather or not the Borough is interested in still pursuing regionalizing our police. According to Mr. Parsons meetings have been conducted with other organizations, and another meeting will take place. Mr. Parsons stated that the Borough is still interested, but that does not mean other municipalities are still interested. Mr. Gassler stated that we need to keep pursuing this issue.

John Maher stated that the draft street ordinance was reviewed and Mr. Karasek recommended some modifications. John stated that he will incorporate Mr. Karasek's recommendations into the document.

Joe Weaver discussed the letter from the Chief regarding the wooden saw horses no longer being legal and suggested taken some corrective action. We need to get the wooden horses out of inventory, gradually purchase plastic ones. Also, we can use cones.

On motion by Tony Curcio and seconded by John Maher the meeting of June 6th, 2011 was adjourned. Council agreed unanimously. Vote 7-0 in favor.

The meeting of June 6th, 2011 adjourned at 8:50 p.m.

Darlene C. Plank, Asst. Borough Administrator