

**BOROUGH OF WIND GAP  
29 MECHANIC STREET  
WIND GAP, PA 18091  
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**EXECUTIVE SESSION**

Council met from 6:30 p.m. to 7:45 p.m. for Executive Session at Wind Gap Borough Hall on March 09, 2010. Council met again tonight from 6:30 p.m. to 7:35 p.m. for Executive Session at Wind Gap Borough Hall.

The Council meeting of the Borough of Wind Gap on Tuesday, March 16th, 2010, was called to order at 7:35 p.m. by Council Vice-President, George Hinton, at which time he reminded those present that the meeting was being recorded. In attendance were Council persons: Kerry Gassler, Dave Hess, George Hinton, Joe Weaver, John Maher, and Tony Curcio. Councilman Scott Parsons was absent for this meeting. Also in attendance were Borough Solicitor Ronald Karasek, Borough Mayor James M. Shoemaker, and Borough Assistant Administrator Darlene Plank-Turlington.

Council Vice-President George Hinton informed those present that Council met in Executive Sessions to discuss personnel matters, which resulted in a written reprimand for one of the Borough's employees.

**PUBLIC COMMENT**

John Faust, Fire Department Chief, discussed the out-dated material contained within Ordinance #81, and requested that the Borough review it and make recommendations.

Mr. Faust as a representative for the Municipal Authority, stated that the Sewer Authority is requesting to stock pile stone on 3<sup>rd</sup> Street (Rubenstein property) until their sewer line pipe replacement project is completed. **On a motion by Kerry Gassler, and Seconded by Joe Weaver, the Borough Council gave the Municipal Authority permission to stock pile stone on 3<sup>rd</sup> Street during the duration of their sewer line project. Vote 6-0 in favor.**

Mr. Faust, also stated the Municipal Authority is requesting the Borough waive all zoning permits needed for their sewer line project. **On a motion by Kerry Gassler, and Seconded by Tony Curcio, the Borough Council approved to waive all permits needed by the Borough for the Municipal Authority's sewer line project. Vote 6-0 in favor.**

Jeff Yob presented and discussed the Wind Gap Electric, Inc proposal for a Generator and Transfer Switch. **On a motion by John Maher, and Seconded by Kerry Gassler, Borough Council agreed to accept the Wind Gap Electric proposal for a Generator and Transfer Switch dated 03/15/2010 with the total installation and operational expenses not to exceed four thousand (\$4,000.00) dollars. Vote 6-0 in favor.**

Mr. Yob, also mentioned that he has been getting calls from Industrial Communications regarding unpaid invoices for radio equipment that was purchased through Green Knights. He is requesting the Borough look into this situation.

## COMMITTEE APPOINTMENTS

1. EMS – Kerry Gassler reported 44 Ambulance trips for the month of February, and 110 for the year. They have had some missed calls, hopefully, next month he will come up with a list of the missed calls.
2. Fire Company – Dave Hess commented that they have had 20 calls for the month of February. Also, they are in the process of re-writing their by-laws.
3. Zoning – Tony Curcio reported that no new applications were submitted this month for the April Zoning Hearing Board Meeting, therefore, there is no meeting next month.
4. Planning – Scott Parsons was absent from this meeting, therefore, there was nothing to report for this month.
5. Municipal Authority – John Maher reported that he did not get to attend the February meeting so he does not have anything to report. He will be in attendance for the March meeting.
6. Streets – George Hinton stated that all snow removal has been taken care of for the year. They have been assessing the situation up on Lehigh Street, checking out the drain fields for that upcoming project. Additionally, they have been evaluating the sidewalks and curbs around Lehigh Street. Hopefully, this should be going out to bid in mid April. Approximately 35 letters were sent out regarding the project, and we have received 27 back so far.
7. Police – Mayor Shoemaker stated that there were 125 calls to the Police Department for the month of February. Interviews for the Part-time Police Officers should be completed by the end of this week or beginning of next week.
8. Park – Tony Borger of the Athletic Association addressed the Park Board at the last meeting regarding minor changes that they would like to make at the park. These changes consist of fencing changes at the softball field, lighting changes at the lower field, batting cage fence changes, fence changes at the 9 to 10 field to make to bench areas, modified stone placed at the lower field behind the field house, frame out a storage cabinet under softball field bleachers, raise and replace lower field dug out roofs, install an electronic Cocoa Cola scoreboard at the lower field, and replacing the merry-go-round (estimated at \$4,000). These items have already received Park Board approval.
9. 911 – Tony Curcio stated that he is still trying to get the list of pagers and two-way radios from the Fire Department.
10. Buildings and Properties – Tony Curcio stated that the committee reviewed the layout (the latest changes) on the new building. Scott Parsons was going to check with the Green Knights for help with financing. The Borough is doing further research on financing options. Mike Goffredo wants a letter of commitment from the Borough. A letter of intent from Council that the Borough intends to buy the property. **On a motion by Tony Curcio, and Seconded by Kerry Gassler, Borough Council agreed to provide Mike Goffredo a letter of intent to Purchase his property with contingencies set forth by the Borough. Vote 5 to 1. Joe Weaver was in opposition of the decision.**
11. Tipping Fees – Tony Curcio stated that the Borough should be receiving another check next month, beginning of April, for the 1<sup>st</sup> Quarter of 2010.

## NEW BUSINESS

Civil Service Commission needs to swear in its 2 members, and still needs a third member. The Mayor proceeded to swear in Russell Grover to a 4 year term. Sarah Branham will be sworn in at a later date to a 6 year term. **On a motion by Joe Weaver, and Seconded by John Maher, the Borough Council agreed to appoint Russell Grover to a 4 year Civil Service Commission term and Sarah Branham to a 6 year Civil Service Commission term. Vote 6-0 in favor.**

Re-Zoning North Broadway (upper) is to be tabled until the next Borough Council meeting on April 5<sup>th</sup>, 2010 when the Borough Engineer is present.

## OLD BUSINESS

John Maher stated that he went back to the camera vendors and requested a simplified quote. We are requesting 4 cameras, a buzzer, and a police key fob. Requesting the vendors provide new quotes with the utilization of the Borough servers.

Tony Curcio stated that we were going to change the speed limit on First Street, Broadway, and Center Street, so he wants to know the status of letters that were sent out regarding the change.

George Hinton mention that he purchased a speed limit sign for \$435.00, and it just needs new batteries. Perhaps the Borough would be interested in utilizing this sign.

**On motion** by Tony Curcio to adjourn the meeting of March 16<sup>th</sup>, 2010. Council agreed unanimously. The meeting of March 16<sup>th</sup>, 2010 adjourned at 8:35 pm.

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Darlene Plank-Turlington, Asst. Administrator