

**BOROUGH OF WIND GAP  
29 MECHANIC STREET  
WIND GAP, PA 18091  
863-7288  
FAX 863-1011**

**EXECUTIVE SESSION**

The Council met from 7:00 p.m. to 7:41 p.m. for Executive Session at Wind Gap Borough Hall.

The Council meeting of the Borough of Wind Gap on Tuesday, March 18, 2008, was called to order at 7:30 p.m. by Council President, Scott Parsons., at which time he reminded those present that the meeting was being recorded. In attendance were Councilpersons: Jon Faust, Kerry Gassler, George Hinton, Joe Weaver and Tony Curcio. Also in attendance was Borough Administrator Louise Firestone. Absent were Mayor Mitchell D. Mogilski, Sr. and Councilman Todd Beil.

Council President Scott Parsons informed those present that Council met in Executive Session to discuss ongoing litigation regarding the County Bond Issue.

**PUBLIC COMMENT**

No one appeared before Council at this time.

**APPROVAL OF MINUTES**

**On motion** by Kerry Gassler to approve the minutes of the meeting of February 19, 2008 and seconded by Jon Faust. Roll call vote taken. Motion carried unanimously.

**On motion** by Kerry Gassler to approve the minutes of the meeting of March 3, 2008 and seconded by Tony Curcio. Roll call vote taken. Motion carried unanimously.

**COMMITTEE APPOINTMENTS**

1. EMS – Kerry Gassler reported that last month the Ambulance Corps had their meeting the same night as the Council workshop and this month they do not meet until tomorrow night. Kerry will give a full report at next month's workshop meeting. Tony asked Kerry if he could get a count of pagers, 2-way radios and the frequencies that they are on and once he gathers the information he will be meeting with the County 911 Center.
2. Police – George Hinton reported that the new police cruiser car has been ordered and is the 150 window for delivery. The schedule has gone well with regard to the seven day 24 hour a day coverage.
3. Streets – George Hinton reported that he and Brian did a site visit on Lehigh from the monument down to West Street to gather the information needed for a cost estimate for the storm drainage issues to alleviate the water problems. They went to North Broadway to investigate the properties that are having sinkhole issues. George wants to dig behind the properties to determine if the pipe needs fixed or just fill it properly. They drove back West West Street to review the projects related to the storm water projects funded by Community Development Block Grant money. The apartments were built in the 1970's and installed the basin and constructed the swale. Kerry suggested the solution to the water problems is to

clear the brush from the old Albert property and then the heavy rains will clear the stream bed back. This will be looked at by the street committee. George reported a complaint related to parking lot and right-of-way behind the doctor's office on South Broadway. A neighbor is using the lot to cut behind the building to avoid the traffic light at South Broadway and Male Road. The Borough's alley runs from the south side of East First Street up to Center Street but does not go behind the doctor's professional building. The police are handling the issue. Mrs. Maher contacted George to complain about water being pumped onto the street. The new dump truck was taken to SMF for the spreader installation. He spoke to John regarding issues at the Park. A member of the Wind Gap Athletic Association built a small shed like building for their pitching machine and the Park Board had asked the street workers to put siding on that building. George asked John to hold off on any repairs until the building could be looked at and the AA decides what it wants to do with it. George asked if anyone is watching the camera tapes that were installed at the Park. Joe will ask at the next Park Board meeting. George reported on the speed limit and stop signs. PennDOT approved material is made by 3M called EC 3M high density reflective material. Kemmerer Graphics can redo the signs so the Borough does not have to go out and purchase new signs. All the stop signs have to be done and along with the speed limit signs. The Borough should only have to purchase the "Reduced Speed Ahead" signs. The cost was actually lower than anticipated. The 30" X 30" sign is \$40.63 per stop sign. Kemmerer Graphics would rotate the signs so the refacing could be done on the old signs. All the stop signs have to be upgraded to high density covering with a life expectancy is twelve years. Speed limits signs will cost \$32.50. Council has already agreed to take responsibility to purchase and maintain the signs so now PennDOT will proceed with the study to determine if the speed limit along Route 512 will be reduced.

**On motion** by Kerry Gassler to do no more than 95 signs per year at a maximum of \$40.63 per sign until all the necessary signs are done according to PennDOT specifications and seconded by Tony Curcio. Roll call vote taken. Motion taken unanimously.

George received a quote from Kemmerer Graphics for the stop signs and a phone quote from Reliable at approximately \$47 and change,

**On motion** by Kerry Gassler to hire Kemmerer Graphics to do a 30' X 30' stop sign for \$40.63 per sign and speed limit signs \$32.50 per sign and seconded by Tony Curcio. Roll call vote taken. Motion carried unanimously.

4. Zoning – Tony Curcio reported that there will be no meeting for April 2, 2008 because no application were received.
5. Planning – Todd Beil was absent. There was no meeting in March.
6. Parks & Recreation – Joe Weaver reported that at the February 20, 2008 meeting Ralph Stampone and Lewis Paulhamus agreed that they would like to be reappointed to the Park Board to serve another term. The board made a motion and passed it to purchase safety mulch from Plantique in the amount of \$6,300. They approved the Master Plan. The board discussed the Summer Sounds Concert Series. The Park Board will be doing the concert series as a committee. The car show will be May 18, 2008. Joe reported that at the March 11, 2008 meeting the Slate Belt Guardian Angels attended the meeting regarding August 8, 2008 as a National Night Out. They would be interested in having a town walk that would start at Wind Gap Park. They were looking for a representative from the Park Board to organize this event. The Park Board endorsed the Fire Company's beer and clam tent at this year's picnic. Cathie Yob submitted a grant application to the Green Knight for a total amount of \$5,000 for the summer sounds and tent. The remaining funds that they have they plan to use for landscaping and bike rakes.  
**On motion** by Kerry Gassler to reappoint Ralph Stampone and Lewis Paulhamus to the Park Board and seconded by Jon Faust. Roll call vote taken. Motion carried unanimously.

Joe explained that the Park Board is unsure where all the Park funds are currently. Louise explained that the Park Board budget is offset by revenue received from pavilion rentals and tipping fees. They do have funds in Capital Reserve, but in an emergency and if deemed necessary Borough Council can reallocate those funds for any project within the Borough. As elected officials, Borough Council maintains financial responsibility to the taxpayers, whereas, the Park Board members are appointed volunteers who must work within the budget set by Council. George reported that he spoke to John Zucal about landscaping the two islands in the park. John contacted two contractors for quotes. George contacted Northern Nurseries because they have a list of contractors who purchase from them who may be interested in quoting this job. The project would only include the planting of the plants with the Borough providing and the spreading of the mulch. It is a way to cut cost and get more plants for their dollar. Borough Council does not want to run the park, but oversee some of the business decisions being made and/or assist in any way possible.

7. Fire Company – Jon Faust reported that the Fire Company responded to 14 calls in the month of February for a total of 37 year to date. The Fire Company is planning the First Annual Fire Company Parade on Saturday, June 28, 2008.

8. Sewer Authority – Todd Beil was absent. The Authority asked if their phone numbers could be included in the newsletter and on the webpage.

9. 911 – Tony Curcio had nothing to report.

10. Buildings and Properties – Jon Faust had nothing to report.

11. Finance – Louise Firestone reported that the State passed new legislation regarding the Open Records Act. There is a half day seminar in Allentown which should be attended by the office staff. **On motion** by George Hinton to send Louise and Darlene to the Open Records Act seminar on Monday, April 28, 2008 and seconded by Tony Curcio. Roll call vote taken. Motion carried unanimously.

## **MAYOR'S REPORT**

Mayor Mogilski was absent. Louise reported that fees collected in February for contractor license was \$225, \$1,175 for the year, amusement license was \$450, \$625 for the year, transient license at \$25 for the year for a grand total collected of \$1,825. The Police Department responded to 120 calls in February for a total of 233 this year. The next COG meeting is scheduled for Wednesday, March 26, 2008 at 7:00 p.m. at the Washington Township Elementary School.

## **NEW BUSINESS**

There was no new business before Council at this time.

## **OLD BUSINESS**

There was no new business before Council at this time.

**On motion** by Tony Curcio to adjourn the meeting of March 18, 2008. Council agreed unanimously. The meeting of March 18, 2008 adjourned at 8:25 p.m.

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Louise Firestone, Borough Administrator