

**BOROUGH OF WIND GAP
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The Council meeting of the Borough of Wind Gap on Tuesday June 19, 2018, was called to order at 7:00 p.m. by Council President Alex Cortezzo III, at which time he reminded those present that the meeting was being recorded. In attendance were Councilmen: Dave Hess, Mike McNamara, David Manzo, Jeff Yob, and Kerry Gassler. Also in attendance were Mayor Mitchell D. Mogilski, Sr., Borough Solicitor Ronold Karasek, Borough Engineer Brian Pysher and Borough Administrator Louise Firestone.

After the Pledge of Allegiance there was a moment of silence for the passing of Councilman Dave Valley.

PUBLIC COMMENT

No one appeared before Council.

APPROVAL OF MINUTES

On motion by Kerry Gassler to approve the June 4, 2018 minutes and seconded by Dave Manzo. Roll call taken. In favor: A Cortezzo, K. Gassler, D. Hess, D. Manzo, M. McNamara. Abstained: J. Yob. Motion carried 5-0-1.

NEW BUSINESS

1. Dave Valley Council Vacancy – Alex Cortezzo thanked everyone for the moment of silence this evening. The passing of our friend and colleague happened unexpectedly.

The individual must be a registered elector and must have continuously resided in the Borough for at least one year prior to their appointment. Borough Council needs to take official action to fill the vacancy within thirty (30) days from the death which would be on or before July 9, 2018. The new appointment needs to be confirmed by written resolution and voting on the appointment must take place at a duly advertised public meeting.

The vacancy will be advertised on the Borough's Facebook page and letters of interest will be accepted at the office no later than 10:00 am on July 2, 2018.

On motion by Jeff Yob to advertise through public means for the open vacancy on Council and to accept Letters of Interest by 10:00 am on July 2, 2018 and seconded by Kerry Gassler. Roll call taken. Council agreed unanimously.

2. Albanese & Grimes Properties 124 Water Street Recommendation SALDO Waivers – Attorney Karasek reported that there was a Planning meeting on June 14th and Albanese & Grimes is before Council to request waivers for the following:

Sections 305.A and 402.F (Preliminary and Final Plan)

- These sections require a Preliminary Plan to be submitted before a Final Plan. The applicant is requesting a waiver of these section and to allow a combined Preliminary and Final Plan Submission. The plans will be labeled as "Preliminary / Final" and shall be reference on the plans.

- The Planning commission recommends that the waiver be granted since the filing of a preliminary plan does not add any further information to the overall project that would be otherwise be needed to adequately review the plan. The condition of this recommendation is that the plan be revised and labeled as “preliminary/final “.

On motion by Kerry Gassler to approve SALDO Waiver Section 305.A and 402.F Preliminary and Final Plan and seconded by Jeff Yob. Roll call taken. Council agreed unanimously.

Section 402.C.4 (Certain Features within 200’of Tract)

- This section requires showing certain features that are located within 200’ of the tract.
- The Planning Commission recommends that the waiver be granted since this addition information is not needed in order to adequately review this particular plan.

On motion by Jeff Yob to approve a waiver for SALDO Section 402.C.4 Certain Features within 200’ of Tract and seconded by Kerry Gassler. Roll call taken. Council agreed unanimously.

Section 402.D.14 (FIRM Profiles and Data)

- This section requires flood insurance rate map profiles and supporting data in areas which are partially or wholly within an area prone to frequent flooding. This waiver shall be reference on the plans.
- The Planning Commission recommends that the waiver be granted since this fold insurance information is not needed in order to adequately review this particular plan. Moreover, the rear of the property has a drainage easement along with a drainage swale that has historically conveyed all upstream stormwater discharge through and off of the property.

On motion by Kerry Gassler to approve waiver for SALDO Section 402.D.14 FIRM Profiles and Data and seconded by Mike McNamara. Roll call taken. Council agreed unanimously.

Section 402.E.3.A (Hydraulic Report and E&S Narrative)

- This section requires the submission of a Hydraulic Report and Erosion and Sedimentation Narrative. The Applicant is requesting a waiver of this section and to be allowed to supply said information at the time of the Zoning and Building Permit Application. This shall be reference on the plans.
- The Planning Commission recommends a partial grant of the waiver as follows: the Applicant must still comply with this requirement; however, it may delay compliance until the time of the application for zoning and building permits.

On motion by Kerry Gassler to approve a partial waiver for SALDO Section 402.E.3.A Hydraulic Report and E&S Narrative and seconded by Mike McNamara. Roll call taken. Council agreed unanimously.

Section 403.D.14 (Monuments and Markers)

- This section requires that monuments and markers be set prior to Final Plan approval. The Applicant is requesting a waiver of this section to be allowed to set monuments and markers at the time of Application for Certificate of Occupancy. This waiver shall be referenced on the plans.

- The Planning Commission recommends a partial grant of the waiver as follows: the Applicant must still comply with this requirement; however, it may delay compliance until the time of the application for a Certificate of Occupancy at which time a certified letter from the Applicant's Planning Professional must be filed confirming the setting of the monuments and markers.

On motion by Kerry Gassler to approve a partial waiver of Section 403.D.14 Monuments and Markers and seconded by Mike McNamara. Roll call taken. Council agreed unanimously.

Section 403.D.21 (Landscape Plan by Landscape Architect)

- This section requires a landscape plan prepared by a landscape architect. The Applicant is requesting a waiver of this section since the only landscaping proposed is street trees. This waiver shall be referenced on the plans.
- The Planning Commission recommends that that the waiver be granted since the only landscaping proposed is street trees; and, it is not necessary to engage the service of a landscape architect solely for this item

On motion by Jeff Yob to approve a waiver of SALDO Section 403.D.21 Landscape Plan by Landscape Architect and seconded by Kerry Gassler. Roll call taken. Council agreed unanimously.

Section 503.B (Drainage Easements)

- This section requires easement for drainage ways and low lying land subject to flooding which area is not included in calculating lit items.
- The Planning Commission recommends that the waiver be granted except for any drainage area.

On motion by Kerry Gassler to approve a waiver for Section 503.B Drainage Easements and seconded by Mike McNamara. Roll call taken. Council agreed unanimously.

Section 506.A (Stormwater Management Plan)

Section 506.B.1.g (E&S Control Measure to be submitted to NCCD)

- A Stormwater Management Plan shall be required for each Subdivision or Land Development Plan. At minimum, a note must be added to the plan indicating the net increase in impervious surfaces.
- The type, location, and extent of all temporary and permanent erosion and sedimentation control measures shall be shown on an erosion and sedimentation control plan that conforms to the requirements of the Soil Erosion and Sedimentation Control Manual of PADEP and which shall be submitted to the NCCD for review
- The Planning Commission recommends that the waiver be granted since the Act 167- Stormwater Act will not apply and the Northampton County Conversation District will not be required to review the project since the increase in total impervious area for this project will be less than 100,000sq. ft./

On motion by Kerry Gassler to approve a waiver for SALDO Section 506.A Stormwater Management Plan and Section 506.B.1.g E&S Control Measure to be submitted to NCCD and seconded by Mike McNamara. Roll call taken. Council agreed unanimously.

Section 509.A.7 (Improvements of Streets to Borough Standards)

- This section requires that all streets and the perimeters shall be improved to Borough standards to the centerline of the street.
- The Planning Commission recommends that the waiver be granted since Water Street is an older street with the project having only 110' frontage and each unit has off-street parking via driveways and/or parking pads so there is no need for compliance with this SALDO section.

On motion by Kerry Gassler to approve a waiver for SALDO Section 509.A.7 Improvements of Streets to Borough Standards and seconded by Jeff Yob. Roll call taken. Council agreed unanimously.

Section 509.I.4 (Turnaround to Prevent Backing into Street)

- This section requires that turnarounds be provided so vehicles do not back into arterial or collector streets. The Applicant is requesting a waiver of this section if Water Street is deemed an arterial or Collector Street. Water Street is classified as a local street.
- The Planning Commission recommends a partial grant of the waiver as follows: compliance with the SALDO is required only if Water Street is an arterial or collector street; otherwise, compliance is not required.

On motion by Kerry Gassler to approve a partial waiver of Section 509.I.4 Turnaround to Prevent Backing into Street and seconded by Mike McNamara. Roll call taken. Council agreed unanimously.

Section 513H (Drainage Easement Flow)

- This section requires a drainage easement conforming to the unimpeded flow from a 100 year design rainfall for all watercourses. A 10' wide perimeter "Drainage & Utility Easement" is proposed which contains the watercourse along the western boundary of the property.
- The Planning Commission recommends a partial waiver for the drainage easement flow along the water course along the western portion of the property. Further, there is an existing drainage area that supports unimpeded flow.

On motion by Jeff Yob to approve a partial waiver for SALDO Section 513H Drainage Easement Flow and seconded by Mike McNamara. Roll call taken. Council agreed unanimously.

Section 514.A.2 and 514.D.1.b (Unused Portions of Site to be Landscaped and Screened)

- These sections require that unused portions of a site not served by buildings or parking be landscaped, and that multi-family residential uses provide landscaped screening from abutting properties.
- The Planning Commission recommends a partial grant of the waiver as follows: landscaping and screening shall be installed as was done in the other Albanese & Grimes project on Lehigh Avenue.

On motion by Kerry Gassler to approve a partial waiver of SALDO Section 514.A.2 and 514.D.1.b Unused Portions of Site to be Landscaped and Screened and seconded by Mike McNamara. Roll call taken. Council agreed unanimously.

An additional SALDO Waiver was discussed although no Appendix No. 11-Application for Consideration of a Modification has been filed by the Applicant. This SADO Section 509.L requires poles and standard for streetlights with underground services lines to be installed. The Planning Commission recommends a waiver be granted as this is an existing street on which streetlights are already installed.

On motion by Kerry Gassler to approve a waiver for SALDO Section 509.L which requires poles and streetlights with underground services lines to be installed and seconded by Mike McNamara. Roll call taken. Council agreed unanimously.

Document, stating that waivers were granted, was signed on at the Wind Gap Borough Council meeting on June 19, 2018. This will get put on the Borough Records. The Conditional Approval Form may be a the July 2, 2018

3. 2018 Road Rehabilitation Project Award – Brian Pysher reported that the Borough received just one proposal for the project from Bracalente Construction Inc. with a total project cost of \$216,710.09.

On motion by Kerry Gassler to approve Bracalente's bid for the paving and slurry seal in the amount of \$216,710.09 and to utilize the Liquid Fuels money for the amount allowed and seconded by Mike McNamara.

Alex stated that this project should begin mid-summer so Council should discuss any concerns related to replacing the curbs on Alpha and Fairview. Brian reported that the contract document states that the paving project has to be completed by October 15th, which is generally the deadline for PennDOT's paving season. If we are going to or have the residents replace the curbs, it is going to delay the project. Rich Fox explained that the blacktop will butt up against the curb and seal it, so his professional opinion is the curbing is fine without all being replaced, but that is Council's decision. Alex said that as a courtesy to those areas we should send a letter that the Borough will be doing an overlay project so if they want to replace their curbs they can do that ahead of time. Brian said the property on the corner of Genoga and Alpha is not a curb problem, it is a road problem. Brian recommends taking down the centerline to get the road profile to match the gutter line of Genoga at least the first 100'.

4. Hazard Mitigation Resolution 2018-05 – Attorney Karasek prepared a resolution in order to adopt the 2013 Hazard Mitigation Plan to be filed with Northampton County.

On motion by Jeff Yob to approve Resolution 2018-05 putting in place the 2013 Hazard Mitigation Plan and seconded by Dave Manzo. Roll call taken. Council agreed unanimously.

5. Randy & Linda Bray Lot Line Letter – Brian Pysher reported that Mr. and Mrs. Bray would like to vacate their alley on Roosevelt Street because the alley is an unordained paper alley which does show up in their deed. The Borough records were checked to see if the was ordained, and it was determined that there is no sanitary sewer or record of it ever being ordained. Typically, if two parcels are being merged together the Borough does not generally require submission of land development plans. Attorney Karasek stated that the Brays would not need a land development plan or subdivision plan because they would not be chopping anything off of the property, however, they must still follow the Borough Code with respect to vacating an alley. There is a number of step to follow, just as was done with Auto Zone vacating that alley such as preparation of an ordinance and advertising for a public hearing prior to approval to vacate the alley. Brian said he would like to suggest that the Borough contact Mrs. Bray and have her attorney contact the Borough Solicitor.

6. Detzi Enforcement Notice – Attorney Karasek reported that the attorney for the Detzis as JJJ Rental Properties contacted him. The Zoning Officer sent an Enforcement Notice stating that they are in violation of the Zoning Ordinance since they did not complete all zoning requirements. They did not have a Third Party Inspector to issue Building Code Permits prior to the demo and they did not comply with the Sewer Authority's Rules and Regulations regarding capping at the lateral. The Zoning Officer gave them 30 days to comply. Attorney Ceraul contacted Attorney Karasek and asked if the Borough would waive the time limit in which to file the appeal to the Zoning Board and that there be a stay against any enforcement until this matter is determined by the Zoning Hearing Board. Attorney Karasek reviewed the ordinance and under section 804, Time Limitation and Stays follow the PA Municipalities Planning Code which states that all appeals from determination of land owners must be within 30 days after notice of determination. He does not have a problem recommending to Borough Council that there be a stay until this gets determined, but the appeal needs to be filed within the 30 days. The Zoning Officer has scheduled a meeting with the Detzis on the June 28th.

On motion by Jeff Yob to make the deadline to file an appeal with the fee by close of business on July 2, 2018 and seconded by Kerry Gassler. Roll call taken. Council agreed unanimously.

On motion by Jeff Yob to issue a stay on condition that there is compliance with Wind Gap Municipal Authorities Rules and Regulations regarding the capping or closure of the sewer lateral at 550 N. Lehigh Avenue and seconded by Kerry Gassler. Roll call taken. Council agreed unanimously.

7. Park – L. Lameo – Ministry Event 9/8/18 - Alex Cortezzo said this is for an event at Wind Gap Park for the large pavilion.

8. Park – A. Horn – Band 7/8/2018

On motion by Jeff Yob to approve both. No second, motion did not pass.

Dave Manzo asked Attorney Karasek if there are any issues with having a religious based organization in the park. He said if it a social event, there are no issues, but if they are going to be prophesizing or holding a service he would have to looked into any concerns.

On motion by Jeff Yob to approve the event for A. Horn for July 8, 2018 for a birthday party in the pavilion with a band and seconded by Kerry Gassler. Roll call taken. Council agreed unanimously.

On motion by Dave Manzo for L. Lameo the have a Ministry event of fellowship and food with the condition that it is a church social for fellowship and food and not for prophesizing for September 9, 2018 and seconded by Jeff Yob. Roll call taken. Council agreed unanimously.

9. Mr. Cortezzo came before Council regarding the 12 foot paper alley at 809 S. Broadway. He spoke with his neighbor to see what his approach was but he did not give an answer as of yet. Mr. Cortezzo informed him that he is going to go forward with this. He is here to see what steps he need to do to get this in his possession. Attorney Karasek said that if there is an alley it has to be vacated just like Auto Zone.

On motion by Kerry Gassler to authorize Attorney Karasek to contact Attorney Al Pierce regarding the possible vacation of the paper alley at 809 S. Broadway and seconded by Jeff Yob. Roll call taken. In favor: D. Manzo, M. McNamara, J. Yob, K. Gassler, D. Hess. Abstained: A. Cortezzo. Motion carried 5-0-1.

OLD BUSINESS

1. Curbs – Alpha Ave /Fairview Ave – This topic was discussed with the 2018 Road Rehabilitation Project Award.
2. East First Street – Dedicated Borough Street (Liquid Fuels) – Tabled for a future meeting.
3. Gas Line – East West Street – Brian Pysher set up a meeting for Thursday at 11:00 am with Carmella Alicea from UGI. He spoke with Jack Muschlitz who has full intention of bringing gas into his development (Water's Edge).
4. Performance Security Re: West Street L.D. Plan (Waters Edge) – Attorney Karasek reported the at the last meeting there were two items that were acted upon, the Land Development Improvements Agreement for the project dealing with the West Street Development Plan owned by Waters Edge Wind Gap LLC which is Mr. Muschlitz's company. In addition to the improvements agreement there is also the performance bond to be accepted. On motion, at his recommendation, Council agreed to accept the Land Development Agreement, which had already been signed by Mr. Muschlitz, but Council did not agree to accept the bond. The bonding company in this particular case is the First Indemnity of America Insurance Company that was authorized to do business and was also on the US Treasury List of approved Sureties. Since that time he received a certificate of authority from the Commonwealth of Pennsylvania dated April 1st that the First Indemnity of America Insurance Company is authorized to do business. However they continue not to be on a list of US Approved Sureties. He received a letter from the Vice-President of the First Indemnity of America Insurance Company saying that you cannot require that the Indemnity Company be on the US List of Approved Sureties because the NPA says that they must be authorized to do business in Pennsylvania. If in fact, certain documents were not signed, he would probably say yes, however, the agreement that was signed at the time this project was approved on May 4, 2017, signed by Mr. Muschlitz, that the security must be acceptable to him and it is not. Secondly, the Improvements Agreement that was signed upon which was agreed, paragraph 10 a, page 10, says that the Performance Security will be a Sureties on the US List of approved Sureties. So there are two areas where Mr. Muschlitz has already said that they will agree to then so he does not know if he can now say no, however it is the call of Council. The Bonding Company will be bonding an amount of \$2,800,000.
On motion by Kerry Gassler to use a bonding company on the US Treasury List of approved Sureties which is what Mr. Muschlitz has previously agreed to and seconded by Dave Manzo. Roll call taken. Council agreed unanimously.
5. ARLE Grant Updates – Brian Pysher called the Harrisburg office of PennDOT. He has spent extensive time over the past three weeks complying a time line of events of the design process. The Administrator at District 5 called him the morning of the pre-construction meeting with the contractor and said that the grant money expired and the funding was no longer available. The specs were at PennDot for their review for 18 months. Chuck Richards did call him and gave him the impression that PennDOT will be granting the time extension. Both the District Office and Bureau of Maintenance Operation, those who take a lead in the ARLE program, are in support of this project moving forward, however, confirmation is needed from their legal office that it is okay to do so. Brian is pretty sure that the Borough will get the extension and once we get the letter of support we should be able to proceed.

6. Recoupment of Fire Company Costs and Expenses – Attorney Karasek reported that he gave Council copies for review. We can do this as an ordinance of a resolution. Jeff Yob asked if we could have language in the ordinance that would allow amendment of the fee schedule to be done without enacting an ordinance to be done by resolution.

On motion by Mike McNamara to advertise for the next meeting the Recoupment of Fire Company Costs and Expenses Ordinance and seconded by Kerry Gassler

Amended motion by Mike McNamara to advertise for the next meeting the Recoupment of Fire Company Costs and Expenses Ordinance and amended to add the language that further changes are to do done by resolution and seconded by Kerry Gassler. Roll call taken. Council agreed unanimously.

7. Northampton County Gaming Revenue – Uncommitted Funds \$31,440 SBRPD – Louise Firestone reported that the Borough received the check for \$31,440 from Northampton County Gaming Authority. Pen Argyl decided not to use their funding on a police car for the Slate Belt Regional Police Department so Plainfield Township will not be using their funds on a police car for the Slate Belt Regional Police Department either. Council will have to determine what to use the funds for in Wind Gap.

8. Uniform Construction Code Update – Attorney Karasek reported that he needed to send the PA Department of Labor a signed copy of the UCC Appeals Ordinance that was adopted by the Slate Belt Council of Governments back in 2004. He now has a signed document and he will send to the PA Department of Labor and hopefully that will be the last thing they are looking for in order to move forward with opting into the UCC.

9. Generator – Jeff Yob asked Brian if the generator work has been completed. Brian reported that he has the technician from Kohler scheduled next Tuesday June 26th to do the generator start-up. He was in contact with the inspector for PA Department of Labor & Industry and he put him in contact with Wind Gap Electric and to coordinate for the load test for the final inspection.

COMMITTEE REPORTS

1. EMS – Dave Manzo reported that from the middle of May to present the Ambulance responded to 50 BLS calls, 20 ALS calls, and 65 Transports for a total of 135 calls.

2. Fire Co – Mike McNamara had nothing to report. George Hinton wanted to let Council know that the carnival is scheduled for next week. The will have everything that they had in the past, beer tent, free rides, vendors, etc.

On motion by Kerry Gassler to allow the Wind Gap Fire Company to sell alcoholic beverages in the park for the duration of the carnival and seconded by Jeff Yob. Roll call taken. Council agreed unanimously.

George Hinton reported that the Fire Company filed for the demolition permit for the old building. The hazardous mitigation is being done now prior to the demolition. The Gas Company put the line in today for the new social hall. Met Ed has not hooked up the electric even through the Fire Company purchased the new pole and transformer four months ago. They are hoping to have the building and parking lot up and running with the ribbon cutting the 1st of August. Jeff said that he would make some calls regarding Met Ed. George added that they have a draft agreement from the Sewer Authority for sewer service so it just needs to be signed.

3. Regional Police – Dave Hess reported that in May the Slate Belt Regional Police responded to 613 calls, 239 for Wind Gap Borough. The Department completed the final wave of Click It or Ticket Seat Belt Enforcement, all the overtime was paid for by the National Highway Traffic Safety Center. The Police Chief is continuing to work with the school district to go over Active Shooter Training Program and will continue to discuss possibly putting Resource Officers in each of the schools.

Louise said the Chief contacted her, Pen Argyl's Manager, and Plainfield's Manager at the request of the Commission to re-evaluate the formula that they are going to use for the 2019 Police budget. There is a training session next Friday June 30th for Nixle.

4. Emergency Management – Jeff Yob reported that he is working on the new Hazard Mitigation Plan with the County. Jeff asked George if there is any interest with the Fire Company to put the siren on the new building. George said that the Fire Company did talk about it at last night's meeting. This should be discussed at the next meeting.

5. Zoning – Deb Harbison reported that there is a meeting scheduled for July 11 for Tyrone Klump's 3rd and Washington Street Project. Brian said they are working through their design, they are having difficulties so they are asking for another variance.

Alex said that everyone received a copy of the invoice of the May work for zoning. There are some issues with the amount of time the Zoning Officer comes in the office. Council needs to discuss this as the Borough cannot have a Zoning Officer that is doing all the work from outside of town. Jeff said he would like to see year to date, revenue received and expensed incurred.

6. Planning – Dave Manzo reported that there was a Planning Meeting on June 14th for the Albanese & Grimes, Water Street Project.

7. Municipal Authority – Jeff Yob reported that the enforcement issue was discussed under new business.

8. Streets – Jeff Yob reported that there is nothing outstanding. Rich reported that he put the One Way signs up in the alley. Louise will send the Chief a copy of the Ordinance. Jeff said we need to look at any signage that needs to be updated.

9. Park – Alex Cortezzo will be looking for someone to join him on the committee.

10. Tipping Fees – Kerry Gassler reported that he picked the date of July 16th at 1:00 pm to meet with Waste Management. Jeff cannot make it, Dave Manzo volunteered to go in his place.

11. C.O.G. – Mayor Mogilski reported that there was no meeting last month, the next meeting is scheduled for June 27th at 7:00 pm.

12. Slate Belt Rising – Louise Firestone reported that she gave Council a copy of the proposed brochure. Up to this point, Wind Gap has had basically little or no voice because we have not taken projects to them and asked for money. They are unlike the COG, there are projects to be done. Slate Belt Rising has a façade grant program and right now Café on Broadway is looking to do their façade. The funding comes from the County which goes through the Slate Belt Rising. They are trying to bring awareness to the Slate Belt, the County Executive Lamont McClure, is very active and wants to get things done in the Slate Belt. They talked about having a marathon that would start in Wind Gap Park with stops in Pen Argyl, Bangor, and Portland. Unfortunately to get all the permitting through PennDOT, it will not

happen this year. The Slate Belt Rising Steering Committee has been talking about doing a Road Rally, like a scavenger hunt in cars, so they are putting that together. This might be something we can talk about at the open house to get people interested. The budgeting was discussed at the last meeting and CACLV, which is the group from Lehigh Valley that supports all the funding for Slate Belt Rising, they presented how the budget for Slate Belt Rising falls into their budget. Anything she can do to inform the Board, let her know. They also sent their condolences since Dave was part of that committee. Borough Council will have to appoint someone else to the committee.

George said they have façade grants for businesses and residential. We need someone to knock on door with information on facades.

13. Technology – Louise reported that she is working on the new website and we did receive confirmation that Trail Associates is officially closed.

14. Borough 125 Anniversary – Alex Cortezzo reported that good things have been put together for August 4 at the Park and August 19 at our building. Anyone who has not gone to Quick Stitch for their shirt, please go.

15 Mayor's Report – Mayor Mogilski drove around looking at excessive vegetation, if a letter is sent and no one cuts the lawn, who cuts it? Attorney Karasek said that the Nuisance Ordinance requires a written report, and there are steps that need to be taken. Mayor Mogilski said that he has written complaints against one property. In the Borough Code it says that one of his job responsibilities is to remove any nuisances. In the ordinance it says the Enforcement Office has the authority to remove a nuisance also. Mayor Mogilski said they discussed if they both can sign the enforcement notices. Attorney Karasek said they can both sign. Mayor Mogilski asked if a property owner gets the letter and do not mow the lawn after 7 days, who would cut the lawn. Brian read Ordinance 402 that states the Borough would mow the lawn. Alex said the Street Department would cut the lawn as long as due diligence has been given and they have been given an enforcement and an opportunity to correct their action.

ADJOURNMENT

On motion by Kerry Gassler to adjourn the meeting of June 19, 2018. Council agreed unanimously. The meeting of June 19, 2019 adjourned at 9:35 p.m.

Louise Firestone – Borough Administrator