

**BOROUGH OF WIND GAP
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WIND GAP, PA 18091
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The Council meeting of the Borough of Wind Gap on Monday December 3, 2018, was called to order at 7:00 p.m. by, Council Vice-President Mike McNamara at which time he reminded those present that the meeting was being recorded. In attendance were Councilmen: George Hinton, Dave Manzo, Jeff Yob, and Kerry Gassler. Also in attendance were Mayor Mitchell D. Mogilski, Sr., Borough Solicitor Ronold Karasek, Borough Engineer Brian Pysher, and Borough Administrator Louise Firestone. Absent were Council President, Alexander F. Cortezzo III and Councilman Dave Hess.

PUBLIC COMMENT

1. Adrienne Fors of Waste Management came before Council with the November Landfill Operations update.

The gas construction project is still in full swing. The team has added an additional well and 8 condensate drains with a total of 39 gas collection wells to be completed. Currently, they have 33 wells in place. They decided to move forward with the condensate drains now rather than waiting until the horizontal gas collection sooner than originally designed. The continued heavy rain has slowed progress but has not stopped it. The drillers continue to drill and have made significant progress.

The installation of capping material has been delayed slightly, however 2.5 acres have been placed in between the windy and wet conditions. Grand Central crews need dry conditions to place the material. Currently, crews are on site prepping areas for capping and are waiting daily to place as much material down as possible.

Landfill tonnages are currently holding steady around 2,400 tons per day.

Grand Central Landfill website continues to be updated and includes the monthly landfill update notices. New Facebook updates that include photos of the recent project work are now up and being shared.

APPROVAL OF MINUTES

On motion by Dave Manzo to approve the November 20, 2018 minutes and seconded by Jeff Yob. Roll call vote taken. Roll call vote taken. Council agreed unanimously.

APPROVAL OF EXPENSES

On motion by Jeff Yob to approve the expenses of \$39,429.74 and seconded by Kerry Gassler. Roll call vote taken. Council agreed unanimously.

SOLICITOR'S REPORT

MEETINGS ATTENDED:

November 5 2018 – attendance at Regular Monthly Meeting of Borough Council.

November 20, 2018 – attendance at Regular Workshop Meeting of Borough Council.

SUBDIVISION MATTERS: NA

LAND DEVELOPMENT:

Preparation of Official Action Correspondence re Albanese & Grimes Properties, LP L.D. Plan – Water Street.

Receipt, Review and Administration of Floodplain Correspondence from Borough Zoning Officer B. Serfass and e-mail transmission to Alternate Borough Engineer J. Ott re Albanese & Grimes Properties, PL L.D. Plan – Water Street.

Receipt, Review, Administration of LVPC Review Letter-Stormwater Review re T. Klump L.D. Plan – Third Street.

ZONING AND OTHER LAND USE MATTERS:

Preparation of First Draft of Advertising Notices (under name of Borough Administrator and Borough Solicitor) re Amendment to Borough Zoning Ordinance for Home Occupation, No-Impact Home Business-Signs, Certificate of Compliance and Clear Sight Triangle.

Preparation of e-mail and Right-to-Know Request to City of Easton, Northampton County, PA Requesting a copy of City fireworks Ordinance and Receipt of Ordinance.

Receipt, Review and Administration of e-mail from Councilman J. Yob requesting Borough Opt-In Information to be forwarded to PA Representative M. Hahn.

DEVELOPMENTS ON OUTSTANDING LITIGATION: N/A

COURT DECISIONS ON BOROUGH CASES: N/A

MISCELLANEOUS:

Preparation of Advertising Notice, Final Draft of Ordinance and several Comprehensive e-mail transmissions to/from Express-Times (including Enclosure Correspondence to Northampton County Law Library) re Ordinance No. 499 – Slate Belt Regional Police Department – Revised Cost Assessment Formula for 2019.

Preparation of Advertising Notice, Ordinance and e-mail transmissions to/from Express-Times (including Enclosure Correspondence to Northampton County Law Library) re Ordinance No. 500 – Real Estate Tax Millage for 2019.

Receipt, Review, and Administration from Borough Administrator attaching Executed Copy of Borough Resolution No. 2018-10: Lehigh Valley Hazard Mitigation Resolution.

Receipt, review and Administration from Borough Administrator attaching Executed Coy of Borough Ordinance No. 498-Fire Company Recoupment of Costs.

Cross Check of AIA Contract re Wind Gap Borough Municipal Garage and Wind Gap Borough Municipal Complex Façade Renovations.

Receipt, review and Administration from Borough Administrative Assistant re Emergency Operation Plan.

Receipt, Review and Administration of e-mail from Borough Administrator regarding Revisions to Schmauder Proposal re Sanitary Sewer Lateral from Main to Property Line of Borough Municipal Building.

Preparation of Monthly Solicitor’s Report.

OUTSTANDING ITEMS:

Stop Sign Ordinance

Dog Park Ordinance

ENGINEER’S REPORT

Brian Pysher reported that he continues to work on the Alpha Road project in regards to the design and specifications. He anticipates having the specifications ready in the spring so the Borough can advertise and award the project for next summer.

Brian gave an update on the ARLE Grant progress. The contractor, Northeast Signal & Electric Co., started at the north end of town, Broadway and Park. They are now at the south

end of town in Plainfield Township. They need to get telephone lines connected to the control box. They have been in contact with Frontier to get a service and they are having difficulty because there is a main trunk line and they are afraid that they will be charged a large fee to tap onto that line. The contractor still has to install the software on the Slate Belt Regional Police Department computer that all officers have access to in order to have the ability to manipulate the traffic lights as needed. Broadway and Park had the biggest infrastructure improvements which required new signals and wires to be pulled. Northeast Signal & Electric Co had trouble and determined that the conduit was broken at the new sidewalk that PennDot replaced as part of their SR 512 paving project. They could not pull the wires through the conduit so in order to complete the extra work necessary there is a \$2,000 contract change order to jackhammer the sidewalk to expose the existing conduit. It appeared that when the contractor hired by PennDOT demoed the sidewalk they damaged the conduit and did not fix it properly before covering up the conduit. Northeast Signal & Electric Company was able to fix it correctly and this project is approximately 95% completed.

We received the traffic study from Traffic Planning and Design (TPD) regarding the left turn lane and according to what their study results are, it does not meet the requirement for a dedicated left hand turn phase on the southbound lane turning east. There are three different criteria that they utilize through PennDOT, straight traffic counts, level of serviceability, and accident history. TPD determined that none of the three met the threshold for the left hand turn signal at Broadway and Park. Brian will be in touch with TPD to get more information and question their methods including day of the week and time of day that the counts were done. Brian reported that with the Community Development Block Grant funding upper Alpha Road will be designed and constructed next year. He added that there are engineering justifications to restrict the truck traffic that travels on Alpha Road and he feels that the left turn arrow at the intersection of Broadway and Park Avenue would alleviate the truck traffic on the residential road.

The heater is now up and running. There was a miscommunication between Super Heat and their workers as to operability of the heater. They came out the day before Thanksgiving and on Black Friday and got it up and running. They do have suggestions on making it more economical so Brian will discuss with them the options of adding supplemental heaters to make the system more efficient.

NEW BUSINESS:

1. Enactment Ordinance 499 – Slate Belt Regional Cost Formula
On motion by George Hinton to adopt Enactment Ordinance 499 and seconded by Jeff Yob. Roll call vote taken. Council agreed unanimously.
2. Mobile Dredging & Video Pipe, Inc. Proposal – CoStars Participant
On motion by Jeff Yob to accept Mobile Dredging & Video Pipe, Inc. Proposal of \$2,100 to jet the clogged culvert on Male Road and include any other problem drains in the Borough to fulfill an 8 hour work day and seconded by Kerry Gassler. Roll call vote taken. Council agreed unanimously.

OLD BUSINESS:

1. Cost Estimates – Dump truck – Tabled for future meeting.
2. UCC Status Update - Attorney Karasek reported that as per the request from Councilman Jeff Yob, he forwarded all UCC related correspondence to State Representative Marcia Hahn.

3. City of Easton Fireworks Ordinance – Attorney Karasek provided a copy of the ordinance received from the City of Easton to be discussed at a meeting next year.

4. Attorney Karasek reported that Karl Scherzberg from Keystone Consulting Engineers contacted him and the Borough Office on behalf of Tyrone Klump. They would like to come before Council to discuss the proposed project for 4 unit townhouses at the end of West Third Street. The developer and his engineer would like to make sure there are no issues or concerns before they spend the time and money making the plan revisions based on the letter they received from the Borough Engineer.

ADJOURNMENT

On motion by Kerry Gassler to adjourn the meeting of December 3, 2018. Council agreed unanimously. The meeting of December 3, 2019 adjourned at 7:52 p.m.

Louise Firestone – Borough Administrator