

**BOROUGH OF WIND GAP
545 East West Street
WIND GAP, PA 18091
610-863-7288
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The Council meeting of the Borough of Wind Gap on Tuesday, January 3, 2023 was called to order at 7:00 p.m. by President George Hinton, at which time he reminded those present that the meeting was being recorded. In attendance were Council members Steve Bender, Dave Manzo and Alex Cortezzo. Also, in attendance were Mayor Wesley J. Smith, Borough Solicitor Ronald Karasek, Borough Engineer Brian Pysher, and Borough Manager Louise Firestone. Absent were Councilmen Dave Hess, Patrick Webber, and Jeff Yob.

PUBLIC COMMENT

1. Jason Keenhold, 104 East Third Street, came before Council asking why Council raised taxes for 2023. George Hinton replied that Council voted "Not" to raise taxes for 2023, so apparently there is misinformation regarding taxes that is circulating.

APPROVAL OF MINUTES

On motion by Dave Manzo to approve the December 20, 2022 minutes and seconded by Alex Cortezzo. Roll call vote taken. Council agreed unanimously.

APPROVAL OF EXPENSES - \$158,446.04

On motion by Dave Manzo to approve the expenses in the amount of \$158,446.04 and seconded by Steve Bender. Roll call vote taken. Council agreed unanimously.

SOLICITOR'S REPORT

See attachment one (1)

ENGINEER'S REPORT

Brian Pysher reported that the MS4 permitting process is ongoing. Acela Engineering, Mike Waldron, has provided a Draft document to be reviewed by representatives from the borough. Acela is asking that comments be submitted so the public meeting can be held as part of the MS4 process. Brian will print the documents and leave hard copies at the borough office. Some of the proposed improvements include rain gardens down by the community garden along the wetlands and on the west side of the building, to put rain garden.

Brian reported that UGI has scheduled installation of the gas line to the municipal building and the maintenance garage starting January 9, 2023. We will have to have each unit vented. He will get three estimates for the work needed to be done.

Brian will meet with Rich tomorrow regarding Constitution Avenue.

He also received revised plans from 20 Green Knight Drive, he will make sure that they meet all of their conditions. Brian said that Muschlitz will have to reopen the road on Green Knight Drive and install another inlet box since the water pools on the road during and after a rain event.

NEW BUSINESS

1. Approval Advertisement 2023 Borough Meeting Schedules/Dates

On motion by Dave Manzo to approve the advertisement of Borough Meetings for 2023 and seconded by Alex Cortezzo. Roll call vote taken. Council agreed unanimously.

2. 2023 Re-Appointment to Slate Belt Regional Police Commission
(Commissioner + 1 Alternate Commissioner)


On motion by Alex Cortezzo to approve the 2023 re-appointment of Dave Hess as Commissioner and George Hinton as Alternate Commissioner on the Slate Belt Regional Police Commission and seconded by Dave Manzo. Roll call vote taken. Council agreed unanimously.

OLD BUSINESS

Council did not discuss any Old Business at this time.

ADJOURNMENT

On motion by Dave Manzo to adjourn the meeting of January 3, 2023. Council agreed unanimously. The meeting of January 3, 2023 adjourned at 7:24 p.m.



Louise Firestone, Borough Manager

**SOLICITOR'S REPORT REVISED – R. J. KARASEK, ESQUIRE
WIND GAP BOROUGH
NORTHAMPTON COUNTY, COMMONWEALTH OF PENNSYLVANIA
MONTH: December 2022**

MEETINGS ATTENDED:

December 1, 2022 – attendance at monthly meeting of Borough Planning Commission
December 5, 2022 – attendance at regular monthly meeting of Borough Council
December 20, 2022 – attendance at regular mid-month meeting of Borough Council

SUBDIVISION MATTERS: None

LAND DEVELOPMENT MATTERS:

Receipt, Review and Administration of e-mails as to the status of the executed Emergency Access Road Agreement re JERC LD Plan

Receipt, Review and Administration of e-mails with Revised Quantity and Cost Estimates for the Required Improvements (and corresponding proposed Irrevocable Letters of Credit) and Status of Right-of-Way for Third Street re T. Klump LD Plan

Receipt, Review and Administration of e-mails for Borough Engineer and Traffic Engineer Terry as to Traffic and Trip Generations based upon the existing Square Footage and Number of Employees re Green Knight Economic Development Corp LD Plan

Receipt, Review and Administration of emails to/from Applicant's Planning Professional (Engineer) and Applicant's Attorney with remaining SALDO Waiver and Extension of Time for Official Action re CRG Plan – 900 Industrial Drive

ZONING AND OTHER LAND USE MATTERS:

Receipt, Re-Review and Administration of emails from Verizon Attorney attaching Application for Special Exception Use, Site Plan and Supplemental Statement for Planning Commission Presentation and Additional e-mail as to Real Estate Tax Exempt status re Lease of Land for Verizon Cell Tower

Receipt, Review and Administration of Animal Ordinance and then an Ordinance for Chickens only

DEVELOPMENTS ON OUTSTANDING LITIGATION: None

COURT DECISIONS ON BOROUGH CASES: None

MISCELLANEOUS:

Preparation of Final Draft of Borough Planning Commission Meeting Agenda for December 1, 2022

Preparation of December 1, 2022 Planning Commission Meeting Minutes

Preparation of Borough Resolution No. 2022-07 setting the 2023 Real Estate Tax Millage

Preparation of Monthly Solicitor's Report

OUTSTANDING ITEMS:

Stop Sign Ordinance

Dog Park Ordinance