

**BOROUGH OF WIND GAP
545 East West Street
WIND GAP, PA 18091
610-863-7288
FAX 610-863-1011**

The Council meeting of the Borough of Wind Gap on Tuesday, December 20, 2022, was called to order at 7:00 p.m. by President George Hinton, at which time he reminded those present that the meeting was being recorded. In attendance were Council members Dave Hess, Steve Bender, Dave Manzo, Patrick Webber, Jeff Yob and Alex Cortezzo. Also, in attendance were Mayor Wesley J. Smith, Borough Solicitor Ronald Karasek, Borough Engineer Brian Pysher, and Borough Manager Louise Firestone. *D. Hess arrived at 7:08 p.m.*

PUBLIC COMMENT

No one appeared before Council at this time.

APPROVAL OF MINUTES

On motion by Dave Manzo to approve the December 5, 2022, minutes and seconded by Patrick Webber. Roll call vote taken. Council agreed unanimously.

APPROVAL OF YEAR END EXPENSES - \$10,725.67

On motion by Dave Manzo to approve the year end expenses in the amount of \$10,725.67 and seconded by Jeff Yob. Roll call vote taken. Council agreed unanimously.

Councilman Dave Hess arrived.

NEW BUSINESS

1. CRG – SALDO Waiver Section 509.E.3 Intersection Separation

SALDO Waiver 509.E.3 – Street intersections which can be no closer than 1,000' (this is the same requirement as Zoning Ordinance Comment) as Alpha Road and Eighth Street are approximately 175' and 265' from the intersection of proposed Industrial Drive and Constitution Avenue is approximately 411' from proposed Industrial Drive.

On motion by Dave Manzo to grant SALDO Waiver 509.E.3 and seconded by Alex Cortezzo. Roll call vote taken. Council agreed unanimously

Motion amended by Dave Manzo to add new Alpha Road into the waiver.

Motion amended by Dave Manzo to grant SALDO Waiver 509.E.3 subject to review of the final design and seconded Alex Cortezzo. Roll call vote taken. Council agreed unanimously.

2. Approval of Resolution 2022-07 Tax Millage – 17.0 Mils

On motion by Jeff Yob to approve Resolution 2022-07 Tax Millage and seconded by Dave Manzo. Roll call vote taken. In favor: G. Hinton, D. Manzo, P. Webber, J. Yob, S. Bender, A. Cortezzo. Opposed: D. Hess. Motion carried: 6-1.

3. Approval County of Northampton EFT Payments

On motion by Jeff Yob to approve receipt of funds from County of Northampton via EFT Payments and seconded by Dave Manzo. Roll call vote taken. Council agreed unanimously.

4. Approval of Advertisement of January 3, 2023, Council Meeting

On motion by Jeff Yob to approve the advertisement of January 3, 2023, meeting and seconded by Alex Cortezzo. Roll call vote taken. Council agreed unanimously.

OLD BUSINESS

1. Proposed Chicken Ordinance – Dave Manzo asked if Council could make a decision regarding the desire to either chickens or not allow chicken prior to discussing the proposed Chicken Ordinance. Alex Cortezzo asked if these changes are to the Zoning Ordinance or if this a separate ordinance. Attorney Karasek said that it was his understanding that this is an amendment to the Zoning Ordinance because the Borough currently has chickens addressed in the present ordinance. Anytime an ordinance regulates the use of property, it is generally a zoning ordinance. It does not mean that you cannot enact it, but there are other processes that have to be followed. Council would need to submit the draft ordinance to the Borough's Planning Commission and the Lehigh Valley Planning Commission for review of the proposed ordinance. There are different advertising requirements for an amendment to the zoning ordinance. If the language does not meet your approval, you may want to tweak the language before sending the draft to those commissions. Dave Hess and George Hinton discussed some of their concerns. Suzanne Borzak said that she would like to know if Council is in agreement with the wording and requirements that are in the current draft ordinance.

On motion by Dave Manzo to have the ordinance referred to the Borough Planning Commission and Lehigh Valley Planning Commission for review and seconded by Alex Cortezzo. Roll call vote taken. In favor: S. Bender, A. Cortezzo, D. Manzo, P. Webber. Opposed: J. Yob, D. Hess, G. Hinton. Motion carried: 4-3.

ZONING OFFICER'S REPORT

Zoning Officer, Suzanne Borzak, will have her report for the meeting in January.

COMMITTEE REPORT

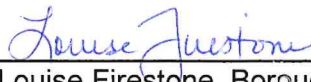
A written committee report was provided to Mayor Smith and Council. No questions or concerns were heard at this time.

Mayor Smith's Report

Mayor Smith reported that the next meeting for Slate Belt Council of Governments is scheduled for January 25, 2023. He also wanted to thank everyone for all the work they have done this past year.

ADJOURNMENT

On motion by Dave Manzo to adjourn the meeting of December 20, 2022. Council agreed unanimously. The meeting of December 20, 2022, adjourned at 7:46 p.m.



Louise Firestone, Borough Manager

DECEMBER 20, 2022 MONTHLY REPORT

STREETS:

Slate Belt Council of Government's 06 Leaf Vac – Repaired/Service – Invoice sent to SB COG = \$878.40

Plainfield Township / Wind Gap Paver – Repaired/Service in conjunction with Plainfield Township – Invoice sent to Plainfield Twp = \$218.87 (50% of expenses)

All Snowplow / Snowblowing equipment prepared for winter weather

Completed Leaf clean-up – Diesel fuel expense associated with Leaf Vac = \$1,392.48

PENDING ITEMS:

Meeting on East First St for placement of Street Light – B. Pysher to schedule meeting with Met Ed for location of existing wiring.

Funding from Gap View Estates Escrow

POLICE:

Slate Belt Regional Police Dept Lease Agreement with Plainfield Township
Revisions to the current lease agreement including sq. ft. amount in alignment with Colonial Regional Police Dept.

November Monthly Calls for Service – Police Activities

Wind Gap – 82 Pen Argyl – 117 Plainfield Township – 154

Re-Accreditation On Site – Scheduled for January 22, 2023

EMERGENCY MANAGEMENT:

Attended Quarterly Meeting – PEMA updates. Topic of discussion included a proposed requirement that all Emergency Management Coordinators complete hours of structured training as requested by FEMA/PEMA. Local EMCs (most have minor or no compensation for their time) would not be in favor of continuing to serve in that position.

Still To Be Ordered - 3 New Hand-Held Radios

WASTE MANAGEMENT:

11/5/2022 E-Cycling Event – 9,983 lbs of electronic waste

11/6/2021 E-Cycling Event – 10,732 lbs of electronic waste

2022 – Year to Date Tipping Fees Received = \$475,003.48

WIND GAP AMBULANCE:

total calls – Wind Gap Boro = / Monroe Cty =
Response Times Minutes Avg (from dispatch to responding)

FIRE COMPANY:

Fire Company Officer Elections
1992 Simon-Duplex Ladder Truck was decommissioned and sold for scrap.
Removed from the Insurance Policy effective 12/14/22

PARK:

Planning meeting to discuss Park Master Site Plan projects for 2023 to be scheduled

Boy Scout Trail to Town Camporee:

2023 Dates = June 16, 17, 18, 2023
Meeting held on Monday, November 14- Troop Leader Joe Kondisko & Minsi
Trails Council, Northampton District Representatives.
The three-day camping event has secured Fidelity Bank's Ice Cream truck,
Dunkin Community Cruiser (free coffee/ice coffee) and PT Reptiles

NEXT Meeting Monday, February 13, 2023

WIND GAP MUNICIPAL AUTHORITY:

Wind Gap Municipal Authority has hired a Part-time Secretary and a Full-time
Administrator. WGMA sent an invoice for D. Harbison's time Sept 29/30 = \$501.90

PLANNING:

CRG Services Management LLC – Plan resubmitted to Plainfield Township
Scheduled for Plainfield Twp Planning Commission – October 17, 2022

Sept 1 – CRG Services Management LLC

The overall project is the construction of industrial warehouses in
Plainfield Township where a portion of an access road – Industrial Drive – is to be
constructed in Wind Gap. Improvements in the Borough will consist of 3,600 feet of
various size stormwater pipes, stormwater inlets, manholes and end walls, stormwater
pipes, water main, retaining walls, 1950 lineal feet of a forty foot (40) wide road and
right-of-way grading. No buildings are proposed in the Borough.

ZONING:

January 4, 2023 – Verizon Cell Tower Request Variance
S. Borzak - Proposed Zoning Ordinance Changes

PLAINFIELD TOWNSHIP:

Wednesday, December 28, 2022 6:30 p.m. – 701 North Broadway

- Accessory Use of an area for the purpose of parking and commercial outdoor storage associated with current principal use of the property “Recycling Processing Facility”

OFFICE/BUILDING:

Meeting with Representatives of Fidelity Bank to discuss Borough financial needs, including on-line payments of Borough fees. Follow-up meeting to be scheduled.

FINANCIALS: – Balances as of November 30, 2022:

General Funds:	\$168,806.48
Money Market Funds:	\$829,003.07
Capital Reserve Funds:	\$1,392,736.68 (\$665,104.39 – Sale of Borough Properties)
State Liquid Fuels Funds:	Current Balance = \$153,924.68 (Allocation Based on 9.36 miles / Population of 2720)

Delinquent Taxes Received from Property at 34 West Eighth Street

1999 to 2021 = **\$92,907.22**

Plus Transfer Tax from Sale of Property = **\$4,250**

Reimbursement Request for E-Cycling Events sent to Northampton County = \$1,970

BOROUGH PROPERTIES:

FYI – ASSEMBLY ROOM Occupancy Load is 62 people

Virtual Meeting with UGI Corporation – Brian Pysher, Louise Firestone met with C. Loeffler and C. Herndon regarding hooking up Maintenance Garage and Municipal Building to UGI. Design/Cost proposal to be provided by UGI and then UGI will conduct a site visit to discuss.

SLATE BELT RISING:

DCED has approved funding for Six (6) more years for the Program
CALV is currently advertising for a New Director for Slate Belt Rising

SLATE BELT COUNCIL OF GOVERNMENT (SBCOG):

Friday, March 24 – One Day Training Session for QUES 550 Camera System
A rental fee will be charged to rent the system

MISCELLANEOUS:

AUDIT – Worker's Compensation to be Scheduled
Completed - Teamster Pension Audit – Monday, Sept 26 @ 9:30 1/1/2020 thru 12/31/2021
Completed - Auditor General Pension Audit – Virtual – Period 1/1/2018 thru 12/31/2021