

**BOROUGH OF WIND GAP
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WIND GAP, PA 18091
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The Council meeting of the Borough of Wind Gap on Tuesday April 16, 2019, was called to order at 7:00 p.m. by Council President Dave Hess, at which time he reminded those present that the meeting was being recorded. In attendance were Councilmembers: George Hinton, Joyce McGarry, Mike McNamara, David Manzo, Jeff Yob, and Kerry Gassler. Also in attendance were Mayor Mitchell D. Mogilski Sr., Borough Solicitor Ronold Karasek, Borough Engineer Brian Pysher, and Borough Administrator Louise Firestone.

PUBLIC COMMENT

No one appeared before Council at this time.

APPROVAL OF MINUTES

On motion by Dave Manzo to approve the April 1, 2019 minutes and seconded by Mike McNamara. Roll call taken. In favor: K. Gassler, D. Hess, D. Manzo, J. McGarry, M. McNamara, Jeff Yob. Abstained: G. Hinton. Motion carried 6–0–1.

NEW BUSINESS

1. Fireworks Ordinance Adoption – Ordinance No 502

On motion by Kerry Gassler to adopt Ordinance No 502 and seconded by Mike McNamara. Roll call taken. Council agreed unanimously.

2. Alpha Road Stormwater/Paving Project Advertising Approval

On motion by Jeff Yob to advertise for the Alpha Road Stormwater/Paving project, bids will be accepted no later than 12 pm on June 3rd to be opened and presented to Council at their meeting and seconded by Kerry Gassler. Roll call taken. Council agreed unanimously.

3. ALS Provider Discussion – George Hinton reported that the Ambulance Board discussed the ALS and BLS territory. The Ambulance Board were in conversation and met with the Board for Bushkill this past Wednesday with efforts to have quicker responses and to have more dialogue with Bushkill on transports and BLS to help them help us broaden our area. The Board decided to bring this to Council for their support. We are asking Council to honor our request to use Bushkill ALS and BLS here in Wind Gap instead of Nazareth. Nazareth would be the secondary. Dave Hess asked what Nazareth has done wrong to warrant a change, we hear committee reports every month and have never heard about any issues. George said that they are not saying that anything was done wrong, it is just a business decision to help us expand our area for additional income. Kerry Gassler asked if they could handle Wind Gap with ALS. Dave Hess said that if we want to solicit a new provider we should ask for proposals from other providers. Nazareth has been supported with and providing ALS to Wind Gap for 20 years and

there has never been an issue brought to Council that there was a problem. George said this is a business decision that the Board decided on. We would be doing BLS, transports because we will be tied with them. Bushkill and Wind Gap have 2 crews on at all times and we thought this was a good match. Bushkill has more than one ALS truck so we can have one in Wind Gap as long as we have staff.

On motion by George Hinton to make Bushkill the primary ALS provider for Wind Gap and seconded by Dave Manzo. Roll call taken. In favor: D. Manzo, J. McGarry, M. McNamara, G. Hinton. Opposed: J. Yob, K. Gassler, and D. Hess. Motion carried 4-3.

4. Borough Manager Discussion – Dave Hess said that he believes that it is time for Wind Gap to have a Borough Manager who would be responsible for the day to day activities and have authority to make decisions when necessary. Dave provided Borough Council with a copy of Pen Argyl Borough Manager's job description, but they are in the process of updating it because Borough Manager Robin Zmoda has taken on more responsibilities over the years. Dave asked Council to review it for future discussions.

OLD BUSINESS

1. Engineer Update Brian Pysker reported that regarding the ARLE Grant, he was in discussion with John Kwiatkowski from Northeast Signal and Electric Co. and the change order for additional radios at Jacobsburg and Sullivan Trail has been executed. They were in correspondence this week to determine when the equipment is coming so a crew can be scheduled to finalize that portion of the project. He also reached out to them for proposals on backup generators, panels and cords. Northeast Signal's opinion is that another signal loop would not last on Male Road because of the grade and it is a high truck traffic area. The proposal is to install video, so there is not a concern regarding the condition or the grade of the road. Brian has discussed putting cameras at South Broadway and Third and South Broadway and Center Street because they are older signals as well. In order to get that corridor to function at its peak, we need to get the signals servicing the side street only when necessary. Northeast Signal will get proposals back to him with the intention of adding the change order to the ARLE project. He has been in contact with PennDot regarding the process to be done for them. They want the project complete so once we finalize the additional radios we will get back to PennDot for reimbursement through the ARLE Grant.

Brian reported that all the bid specifications for Alpha Road are complete so it will get advertised and awarded at the June 3, 2019 Council meeting.

We did receive the completed geological study from the geologist for the new maintenance garage and he has forwarded the report to the Architects who will forward it to their mechanical engineers for review. There was nothing unusable about the geological study, there is organic material where the trees were growing. We will strip the topsoil from the area and remove all of the septic area.

Brian will look at Lehigh Avenue by the monument. He believes that he has all the information and designs for that intersection as part of the Lehigh Avenue paving project. The handicapped ramps will have to be upgraded if Council wants to pursue paving that section of the road. Brian will work on getting an estimate together for Council.

2. Dave Hess reported that he and Louise met with Merchants Bank to discuss a large loan or bond. They gave us some ideas with a one year, two year plan etc. Louise said that he said Council should come up with a one, five and ten year plan. He was going to get number back to them but they have not received anything as of yet. Louise will work on a plan and prioritize what needs to be done. She will share all the information with Council.

COMMITTEE REPORTS

1. EMS – Dave Manzo reported that the Ambulance responded to 25 ALS calls and 29 BLS calls in Northampton County, 3 ALS calls and 12 BLS calls in Monroe County, and 94 transports. Response time is 2.12 minutes, calls in Wind Gap Borough 46, calls year to date 519. Dave will provide how many ALS call were missed/turned over at the next meeting.
2. Fire – Mike McNamara reported that the Fire Company had 14 call this month, 43 year to date.
3. Regional Police – Dave Hess reported that Police Department responded to a total of 565 calls for service, 167 were for Wind Gap.
Lt. Hoadley and Chief Mettin attended the Pennsylvania Law Enforcement Accreditation Conference in Harrisburg. Office Young attended a week long Threat Assessment training program held in Bucks County. This training certifies him to conduct threat assessments of buildings (schools, churches, and business) to access the buildings for safety / security.
Chief Mettin attended Career Day at the Wind Gap Middle School.
4. Emergency Management – Jeff Yob asked Attorney Karasek if he received any information regarding the incident at the top of N. Broadway. Attorney Karasek said he has heard nothing. It is his understanding that the Borough has not been asked to contribute as of yet. Louise has not received any correspondence. Attorney Karasek said there are four insurance carriers currently involved with this incident. Louise reported that the Borough did get paid by the owner for the spill incident at 15 N. Broadway.
5. Zoning – Mike McNamara reported that there will be a Zoning Hearing Board meeting on May 1st for Pete Albanese for 157 Utica Avenue.
6. Planning – Nothing to report.
7. Municipal Authority – Dave Hess reported that he attended the last meeting. The new Administrator found over \$10,000 lying in a dormant account that belongs to the Giant Plaza so that money will be returned to them. The annual Chapter 94 report was submitted to DEP, which they have to do every year. They are looking into finally changing the bills from post card to actual bills that are enclosed in envelopes. They have been having an ongoing issue with Spanky's Car Wash, there is a court date set for the fall. Spanky's uses a million gallons of water. Jeff Yob said that they exceed what they paid for, the extra capacity reserve fee which they have tried to negotiate the past five year. Dave said they also requested that we hook the lateral from the street to the curb line.
Brian said there was a proposal from Schmauder that was addressed to the Authority and they sent it to us and asked us to execute it. We responded that we could not execute an agreement that is between Schmauder and the Authority and asked for them to revise it to be for us. Dave said that maybe we should have a sit down with Ralph so he can understand and let their Board know. Jeff will reach out to Ralph and set something up.
8. Streets – Dave Hess reported that the truck has been ordered but the delivery will be after January. Jeff Yob reported that all the spring things have been done and are in place. They have been out at the intersections cleaning up washed out stone. By the Children's Place the curb washed out and the macadam was pulled away from the curb line. This spring it has to be milled out and fixed.

9. Park/Concession Stand – Dave Manzo reported that the next time he sees someone working in the Park, he will stop and chat and try to get information on how we can get a relationship with the Athletic Association. Louise said that the Wind Gap Area Athletic Association confirmed that they are having the car show, they sent the office contact names, but no numbers. Jeff said that he will reach out and try to find the contact numbers.
10. Tipping Fees – Kerry Gassler reported that we received a check for \$54,569.58. The landfill took in 136,423 tons, an average of 1,800 tons a day.
11. C.O.G. – Mayor Mogilski reported that at the March 27th meeting there were reports from the audit from Unemployment Compensation, all issues were resolved. The Articles of Agreement will be reviewed and e-mailed out. The Executive Director was the reason for the April 4th meeting. The managers of CACLV are Executive Director of the COG. Our contact will be Steve Reider who can be reached at the Slate Belt Chamber Commerce Building. About a month ago George mentioned about being dispatched for dead wires so he brought it up at the meeting. Mayor Mogilski and Steve spoke with Tom in Plainfield but they do not address the cable or phone companies. We have to address the Public Utility Commission, the COG will take care of sending out that letter. Some of the municipalities are using perma patch. Discussion was held on the Comprehensive Plan. The next meeting is April 24 2019.
12. Slate Belt Rising – George Hinton said that there is nothing to report at this time as the meeting for last week was postponed.
13. Community Garden – Joyce McGarry is still waiting for call backs.
14. Multi-Municipal Plan – Louise Firestone reported that the next meeting is May 1, 2019. With the exception of Lower Mount Bethel, most Municipalities are in agreement that we all have 3 representatives at these Multi-Municipal Comprehensive Plan meetings. At the first meeting Lower Mount Bethel feels that every vote should be unanimous and every municipality should have 3 votes. They also sent an e-mail that they want the votes weighted by per-capita population and the Townships should have move weighted votes than the Boroughs.
15. Mayor's Report – Mayor Mogilski reported that he will be going to the 2020 Census meeting on May 22, 2019. Anyone else that wants to go is welcomed, they can contact Rebecca Sanchez at 610-829-6307.

Pete Albanese had questions for Brian and Attorney Karasek regarding Green Knights.

ADJOURNMENT

On motion by Kerry Gassler to adjourn the meeting of April 16, 2019. Council agreed unanimously. The meeting of April 16, 2019 adjourned at 8:26 p.m.

Louise Firestone – Borough Administrator